



CITY COUNCIL MEETING
February 18, 2025
City Council Chamber
6:30 p.m.

CITY OF WINDOM, MN
444 Ninth Street, P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

AGENDA

Call to Order
Pledge of Allegiance

1. Consent Agenda
 - Minutes
 - Council Minutes – February 4, 2025
 - Community Center Commission – February 10, 2025
 - EDA – February 10, 2025
 - Park & Recreation – February 12, 2025
 - Exempt Gambling Permit – Windom Chamber of Commerce (March 21, 2025)
 - Regular Bills
2. Department Heads
3. National School Resource Officer Proclamation
4. Resolution of Appreciation – Dean Smestad
5. Ratification of Fire Department Elections
6. Engineering Services Agreement – DGR Engineering
7. Resolution Ordering Preparation of a Feasibility Study on the 2025 Street Improvement Project
8. Mayor Appointment – Community Center Commission
9. New Business
10. Old Business
11. Council Comments
12. Adjourn

**Regular Council Meeting
City Hall, Council Chamber
February 4, 2025
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Hilary Mathis

2. Roll Call:

Council Present: Mayor Hilary Mathis, Dennis Esplan, Jenny Quade, James Nelson, Scott Benson and Jayesun Sherman

Council Absent: None.

City Staff Present: Steve Nasby, City Administrator; Scott Peterson, Police Chief; Jason Sykora, Electric General Manager; Tiffany Lamb, EDA Director; Donna Torkelson, Finance Director; Jon Ketzenberg, Streets & Parks Supt; Tim Snyder, Community Center Director and Kristen Porath, Ambulance Director

3. Pledge of Allegiance

4. Agenda:

- Minutes
 - Council Minutes – January 21, 2025
 - Library Board – January 14, 2025
 - Telecom Commission – January 13, 2025
 - Tree Committee – January 22, 2025
 - Utility Commission – January 23, 2025
- Exempt Gambling Permit – BARC (March 18, 2025)
- Exempt Gambling Permit – Ducks Unlimited (March 7, 2025)
- Regular Bills

Mathis said that there was a late submission of an Exempt Gambling Permit request for Ducks Unlimited and noted that it be added to the Consent Calendar Item.

Motion by Benson second by Nelson approving the Consent Agenda. Motion carried 5 – 0.

5. Department Heads:

None.

6. Public Comment:

Darci Jones, Windom Chamber Director, and Amy Liepold, Board Chair, said they wanted to give an update on upcoming community events. Liepold said the Chamber wants to work together with others such as the City on events. The Farm and Home Show in March is coming along well, Riverfest will be June 9-15 with most activities June 13-15. They have started Riverfest planning but need volunteers and are asking the public for help. Jones noted that Hot Dog night is July 17th, August is Night to Unite, the Chamber Golf Outing and then Monster Bash in October. Christmas by Candlelight will be December 11th which is earlier. She emphasized they need Riverfest volunteers. The Farm and Home Show in March is coming along really well with vendor sign ups and

entertainment by the Zoo Man. The Chamber Gala will be October 3rd which is earlier than usual to see if that helps with attendance and avoid other activities or conflicts.

Mathis said Van Norman withdrew her request as everything is going well for her flag project.

7. Resolution – Bid Award – Windom Ambulance Remount Project:

Kristen Porath, Ambulance Director, said that the City advertised for the rig remount project which will include a new chassis and refurbished box from the old rig. The cost of about \$270,000 is what they were planning for in the budget. She is recommending approving the bid but not taking the optional cot replacement. The remount project will include a trade in of the old chassis.

Council Member Benson introduced the Resolution No. 2025-04, entitled “A RESOLUTION AWARDING THE CONTRACT FOR AMBULANCE REPLACEMENT PROJECT” and moved its adoption. The Resolution was seconded by Quade and on roll call vote: Aye: Quade, Nelson, Sherman, Esplan and Benson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

8. Resolution – Approving Amendments to the Fees & Charges Schedule:

Nasby said that each year the Fees & Charges Schedule is updated with any rates that may have changed. The changes from the 2024 schedule are highlighted.

Nelson asked about the Community Center rate changes. Tim Snyder, Community Center Director, said that the Board adjusted prices as the costs for the Community Center to provide the event packages continues to go up.

Benson said the Windom Community Center is still very competitive in the market for venues. Snyder said that the Community Center is at the low end of the price range compared to other facilities even with the price increase.

Council Member Nelson introduced the Resolution No. 2025-05, entitled “RESOLUTION APPROVING AMENDMENTS TO THE FEES AND CHARGES SCHEDULE” and moved its adoption. The Resolution was seconded by Sherman and on roll call vote: Aye: Esplan, Nelson, Sherman, Benson and Quade. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0

9. League of Minnesota Cities Insurance Trust (LMCIT) – Renewal:

Josh Peterson, Bank Midwest, introduced himself and said he is the Agent for the City’s LMCIT and Travelers policies. Peterson said the LMCIT did provide a dividend to the City for 2024 in the amount of \$22,000. Peterson then reviewed the City’s coverages for property, liability, auto, liquor and workers compensation. The costs are up for the property casualty insurance by about 12% due to higher valuations on property. Workers Compensation coverage is up 13% based on a little higher mod factor for 2024. Overall, the cost of the insurance is up from 2024. The City Council actions are to waive or not waive the Statutory Tort cap limit and if it wants to take additional liability coverage. The additional liability coverage is an adder of \$19,188. The City has declined both in the past.

Sherman asked what the extra \$1 million liability coverage provides. Peterson said the LMCIT policy provides \$3 million liability and this would push it to \$4 million.

Motion by Sherman second by Esplan to not waive the Statutory Tort Cap. Motion carried 5 – 0.

Motion by Benson second by Quade not to take the additional \$1 million liability coverage. Motion carried 5 – 0.

10. Resolutions Accepting Donations:

Council Member Benson introduced the Resolution No. 2025-06, entitled “AUTHORIZATION TO ACCEPT A DONATION FROM FRIENDS OF THE LIBRARY TO THE WINDOM PUBLIC LIBRARY” and moved its adoption. The Resolution was seconded by Quade and on roll call vote: Aye: Sherman, Esplan, Benson, Quade and Nelson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

Katie Greener, WAH Foundation Director, and Scott Peterson introduced themselves. Greener said that the Foundation started a mental health fund and they were providing funds to the Windom PD for training in mental health. Peterson thanked WAH Foundation for the grant and said the funds would be used to send Officer Kinnetz to training and he would then become the Department’s trainer on crisis intervention and conflict resolution. The State requires officers to have 16 hours of mental health training and he has the goal of doubling that amount for Windom PD. Greener said the Foundation is open to other ideas and proposals and encouraged anyone with an idea to contact them.

Council Member Quade introduced the Resolution No. 2025-07, entitled “AUTHORIZATION TO ACCEPT A DONATION FROM WINDOM AREA HEALTH TO THE WINDOM POLICE DEPARTMENT” and moved its adoption. The Resolution was seconded by Sherman and on roll call vote: Aye: Benson, Esplan, Nelson, Quade and Sherman. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

11. 2024 Pay Equity Implementation Report:

Nasby said that the City is required to do a Pay Equity Compliance Report every three years for the State of Minnesota. He thanked Leesa Arndt and Emily Masters for the work in getting it completed. The City’s report covers both City employees and Hospital employees as the City owns the facility. The report was submitted and accepted by the State with no outstanding issues.

Motion by Sherman second by Benson to approve the 2024 Pay Equity Implementation Report as presented with State acceptance. Motion carried 5 – 0.

12. Contractor Payment:

Jason Sykora, Electric General Manager, said that the engineers and Utility Commission have recommended approval of pay request #14 to Wilcon Construction for the Generation plant in the amount of \$172,690.22. There is some minor work and re-dos to be completed including some bathroom work so the \$100,000 balance of the contract is withheld. When the work is done there will be one final payment yet.

Motion by Benson second by Esplan to approve Pay Request #14 for Wilcon Construction in the amount of \$172,690.22. Motion carried 5 – 0.

Nelson asked about a tour of the facility. Sykora and Nasby said that a Council tour would be discussed and scheduled when the weather is better.

13. Personnel:

Benson excused himself from the discussion as he has a conflict of interest and left the Council dais. Nasby said the Airport Manager position has been vacant since September 2024. There has been little interest with only two persons, with only one application received. Councilmember Benson is interested in the position and is able to work for the City as part-time work is permitted by Statute. This situation has been reviewed by the Personnel Committee. The position is paid a stipend of \$1,000 a month. The general duties are shown in the memo.

Motion by Quade second by Nelson to authorize the hire Scott Benson for the Airport Manager position. Motion carried 4 – 0 – 1 (Benson abstain).

Donna Torkelson, Finance Director, said that she is recommending the hiring of Tayler Lehmann to fill the Utility Billing\Payroll position that was recently vacated by Leslie Heffele. Mr. Lehmann has payroll\billing experience and an accounting background. He is currently working at Staples Oil. She is recommending hiring him at Step 8 of the wage scale, but no step increase after the probation period due to the starting wage point. Vacation accrual would start at Year 2.

Motion by Quade second by Sherman to approve the hiring of Tayler Lehmann to fill the Utility Billing\Payroll position. Motion carried 5 – 0.

Nasby said that longtime employee Dean Smestad retired late last year and thanked him for his 40 years of service to the community. Tim Hogan, Recreation Director, is recommending the hiring of Chad Alm for the position of Recreation Coordinator at Step 10 on the pay scale due to Mr. Alm's eight years of experience at the Arena. There would be a bump to Step 11 at the end of the probation period. If approved to move Mr. Alm to full-time that would open up the part-time position at the Arena which will need to be re-filled.

Motion by Sherman second by Esplan to hire Chad Alm for the Recreation Coordinator position at Step 10, with Step 11 at the end of the probation period. Motion carried 5 – 0.

14. New Business:

None.

15. Old Business:

None.

16. Council Comments:

Benson encouraged anyone interested to help out the Chamber for community events and volunteering is a great way to support the town. Cold and flu season is here and people should take precautions to prevent illness. Check on neighbors.

Quade said she attend the hockey games last weekend and it was great to see a college game played at the Arena along with the Windom boys and girls' games. Having them in town is great for the locals.

Nelson thanked WAH Foundation for the donation as it will be quite useful for the Windom PD as they see mental health issues often.

Sherman wished everyone a great upcoming weekend.

Mathis thanked the WAH Foundation and Friends of the Library for the donations and all the good work they do. She is trying to get to all the Board and Commission meetings to learn. She will be posting on social media all the good and cool things happening in town. She is looking forward to League of Minnesota Cities training.

17. Adjournment:

Mayor Mathis adjourned the meeting by unanimous consent at 7:18 p.m.

Hilary Mathis, Mayor

Attest: _____

Steve Nasby, City Administrator

Community Center Commission Minutes

Monday, February 10th, 2025

1. Call to Order: President Linda Stuckenbroker called the meeting to order at 5:33 p.m.

2. Present:

President:	Linda Stuckenbroker
CC Director:	Tim Snyder
Commission Members:	Mitch Voehl William Hanson Jan Duscher Al Baloun
Commission Liaisons:	Scott Benson Jim Nelson
City Administrator:	Steve Nasby – Absent

3. Approval of Minutes: **Minutes from January 13th, 2025, Meeting reviewed and approved. Motion made by Jan Duscher; seconded by Mitch Voehl. Approved 3-0.**

4. Director Report:

Personnel

- Working through schedule of part time employee

Financial Report

- Less events than January of 2024, but decent bookings

5. Old Business:

A. Board would like to see a “Universal Policy of Distress” when alcohol is sold.

Motion by Jan Duscher; seconded by Lenny Thiner. Approved 4-0.

B. Review quotes for items to replace/update

i. Event platform

(1) Wenger (current) \$14,705.00 – will use Bob Byers Donation

(2) EvenStable \$35,428.00

ii. Exterior barrier wall

(1) Mat Masters

a. Wall \$9,600.00

b. Rock on patio side \$7,680.00

iii. Gym sound system

(1) Sim Sound \$19,995.00

iv. Carpet in Senior Center

(1) Hammers \$13,995.00

(2) Carpet Plus – coming soon

v. Outside doors (South Entrance)

(1) Royal Glass \$20,640.00 – will use Building Fund

(2) Worthington Glass \$20,918.00

vi. Front vestibule (South Entrance)

- (1) Worthington Glass \$12,670.00
 - a. Repair existing exterior doors
- C. Motion to purchase Event Platform from Wenger for \$14,705.00 and fund with Bob Byers donation. Motion: Jan Duscher. Seconded by Lenny Thiner. Approved 4-0.
- D. Motion to purchase South Exterior Doors from Royal Glass for \$20,640.00 and fund through the Building Fund. Motion: Lenny Thiner. Seconded by Jan Duscher. Approved 4-0.
- E. Rental of Inflatables: Requests received to rent for outside events
 - vii. Motion to not rent inflatables outside the Community Center. Motion: Jan Duscher. Seconded by Lenny Thiner. Approved 4-0.
 - viii. Discussed increasing Inflatables rental to \$175.00 for Birthday Package. Motion: Lenny Thiner. Seconded by Jan Duscher. Approved 4-0.
- F.
- 6. New Business:
 - A. Reviewed 2025 Schedule of Events
 - B. Carpet quote for Senior Center
 - i. Hammers - \$13,733.24
 - ii. Carpet Plus - \$10,146.41
 - C. Sound System Quotes
 - i. Sim Sound - \$24,999.40
 - ii. RDI - \$24,077.87
 - iii. MidStates - \$24,369.65
 - D. Inside Vestibule
 - i. Royal Glass - \$7,764.40
 - ii. Worthington Glass - \$12,678.00
 - E. Exterior Barrier Wall
 - i. Mat Masters - \$9,600.00
 - ii. Andrew Rasche - ?
- 7. Commissioners Comments:
 - A. Introduction of William Hanson as commissioner to be approved at the next City Council meeting.

**Motion by Mitch Voehl, seconded by Jan Duscher, to adjourn meeting at 6:35 p.m.
Motion approved 3-0.**

Next Meeting: Monday, March 10th, 2025

ATTEST:

Linda Stuckenbroker

Mitch Voehl, Secretary

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
FEBRUARY 10, 2025

1. Call to Order: The meeting was called to order by President Wepplo at 12:00 p.m.

2. Roll Call & Guest Introductions:

EDA Commissioners: Nancy Wepplo, Ryan McNamara, Stacie Sanow, James Nelson, and Jenny Quade

Also Present: EDA Staff – Tiffany Lamb, EDA Director, and Admin. Asst. Mary Hensen; Mayor Hilary Mathis; Steve Nasby, City Administrator; and Kevin Stevens, Cottonwood County Liaison.

3. Approval of Minutes: January 13, 2025

Motion by Commissioner Quade, seconded by Commissioner McNamara, to approve the Minutes of the EDA Meeting held on January 13, 2025. Motion carried 5-0.

4. EDA 2024 Annual Report – Draft Narrative: The EDA Board received copies of the proposed substantive information to be included in the EDA 2024 Annual Report. Director Lamb reviewed highlights of the narrative including the EDA’s activities during 2024 and the status of the EDA’s 2024 goals. Director Lamb displayed a copy of last year’s report. Her plan is to add pictures and refine the formatting and design layout of the report. Director Lamb asked if the Board had any recommendations or revisions to the proposed report.

Motion by Commissioner McNamara, seconded by Commissioner Sanow, approving the proposed narrative of the EDA’s 2024 Annual Report and authorizing the EDA Director to finalize the annual report and submit it for inclusion in the City’s Annual Report. Motion carried 5-0.

5. New Business: None.

6. Unfinished Business

A. Staff Report: Director Lamb advised that she had attended the Ehlers’ Finance Seminar last Thursday and Friday.

FLAP Grant Application : Director Lamb reported that the Federal Lands Access Program (FLAP) Grant application period will be opening soon. In 2021, the City applied for a FLAP Grant to pave the Wolf Lake Trail. (The EDA purchased property for the trail previously.) The sources for the 20% match in 2021 were the Remick Foundation, Windom Area Health, and the Windom Convention & Visitors Bureau. However, the grant was not awarded in 2021.

Director Lamb and Street/Parks Superintendent Jon Ketzenberg had reviewed other possible grant opportunities to pave the trail. However, these grants would not have been appropriate for the project because of further obligations, higher matches, and archeological dig requirements.

If an application is filed this year and if a grant is awarded, the City would be responsible for a match and overseeing the completion of the proposed project. Director Lamb and Mayor Mathis met with the Trustees of the Remick Foundation recently and they were supportive of the project.

Director Lamb is scheduled to meet with representatives of U.S. Fish and Wildlife (“USFW”) and the Minnesota Department of Natural Resources (“DNR”) this Wednesday regarding a potential FLAP grant application. Engineers for USFW have prepared plans for a connection trail to the Wolf Lake Visitor Center. The combination of the proposals for the two trails would strengthen the application.

Commissioner Quade advised that the Park & Rec Commission had discussed the trail and improvements to the trail in the past. She recommended that EDA Staff discuss this proposed Application with the Commission.

WADC: Director Lamb advised that the WADC will be holding a special meeting this week to discuss options concerning their funding programs to assist businesses. The goal is to possibly assist with opportunities to fill some vacant buildings around the square, etc. Director Lamb has researched similar programs in Jackson and Fairmont. They will also discuss new marketing for the programs.

BARC: Director Lamb updated the Board concerning the status of a proposed pod-based child care center for BARC. Director Lamb toured the facility including the five former classrooms they are considering for this project. BARC officials are currently reviewing requirements for licensing and will be meeting with a representative from the State Fire Marshal's Office concerning those requirements. BARC will also need to prepare a business plan for the proposed project and a plan for coordinating shared spaces, such as food service and gym time, etc.

McKnight Foundation – Grant Application: At the January Meeting, Director Lamb had provided information concerning a possible application for a grant from the McKnight Foundation. If awarded, the funds would be used to recapitalize the EDA's commercial rehab and façade improvement programs and potentially create a business start-up fund depending on the amount of funding awarded. Pursuant to a question from a Commissioner, Director Lamb reported that she had contacted a representative for the Foundation. Use of these funds for a public safety purpose, such as replacement of stoplights, would not be eligible as these funds are directed toward economic development. The requested range of \$150,000 to \$200,000 is an appropriate range for a potential award. Director Lamb indicated that she may have more information concerning the application at next month's meeting.

Windom Landing Apartments: Director Lamb updated the Board that the City is still waiting for financial documentation from the Developer. A final certificate of occupancy is also needed for the release of the final payment together with lien waivers concerning mechanics' liens, etc.

7. Miscellaneous Information

A. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the December 2024 financial reports submitted by Van Binsbergen & Associates.

8. Adjourn: On consensus, President Wepplo adjourned the meeting at 12:28 p.m.

Attest: _____
Tiffany Lamb, EDA Director

Stacie Sanow, EDA Secretary-Treasurer

Windom Park & Recreation Commission

Agenda for Wednesday, February 12th, 2025

City Hall Council Chambers

Roll Call:

Present: Scott Benson, Jenny Quade, Jess Smith, Pam Hogan, Jackie Jurgens, Autumn Hauge

City Staff: Jon Ketzenberg, Mary Hanson

Public: Jim Garrison, Mike Jackson

Absent: Mitchell Chmielewski, Darcy Jones, Tim Hogan

Call the Meeting to Order at 5:30 p.m. Meeting was called to order at 5:32pm

1. **Motion to Approve or amend agenda:** Motion to approve the agenda was made by Jackie and second by Pam. Motion carried.
2. **Approve Minutes from November 13th, 2024:** Motion to approve the minutes by Jackie and second by Autumn. Motion carried.
3. **Baseball Association:**

Jim Garrison & Mike Jackson talked to the Commission about adding a double batting cage by the existing batting cage in island park. Commission liked what they had to present and gave them the go ahead to start moving forward with fund raising. The Baseball Association will be covering the cost of the expansion. Motion was made to expand the batting cage with option 1 by Autumn second by Pam. Motion carried.
4. **Cannabis Ordinance :**

Mary Hanson from Planning & Zoning Commission is working on a preliminary draft on a Cannabis Ordinance. Any person or organization desiring to hold a temporary cannabis event in the City must first obtain a temporary cannabis event license from the Office of Cannabis Management and a permit from Cottonwood County pursuant to the requirements of Cottonwood County Ordinance No.43. In the City of Windom, temporary cannabis events shall only be allowed in Mayflower Park. Access to the area is restricted to persons 21 years of age or older. The event may only be held between the hours of 10:00 a.m. and 9:00 p.m. The park closes at 10:30 p.m. No overnight camping is allowed in the park. The Park property shall be restored to its condition prior to the day's event and the park shall be vacated by 10:30 p.m. each day of the event. The Applicant shall provide the Cottonwood County Auditor's Office and City of Windom with proof of current commercial liability insurance coverage for the event with a minimum coverage of at least \$1,000,000 or as determined by the County/City. The event organizer shall ensure that security is provided at the temporary cannabis event. All temporary cannabis events shall comply with the requirements of Minnesota Statutes 342.01, et seq. The sale or consumption of alcohol or tobacco is not allowed at the location of the temporary cannabis event. Motion is made to recommend Mayflower Park as the designated temporary cannabis event site by Pam second by Autumn abstained by Jackie.

5. Park Superintendent Report:

- a) Tegels Park Rental Agreement Proposal: Revised rental agreement proposal, was discussed Ketzenberg said we are looking at a new agreement with one fee that includes shelter, serving area and bathrooms. This will be easier for all parties and limit confusion. Motion was made by Autumn second by Jackie. Motion carried.
- b) Parks Updates: Ketzenberg said that Tiffany Lamb & he had a meeting with the DNR regarding the Wolf Lake trail on moving forward with the Flag grant. More information to come at next meeting.

6. Recreation Director report:

- a) **Pool Update: pool inspection (Have not Received it yet)**
- b) **Park and Rec Coordinator position (Filled by Chad Alm)**

7. Old Business: None

8. New Business: None

9. Commission Comments:

10. Adjourn meeting. Meeting was adjourned at 6:29pm

11. Next Meeting March 12th @ 5:30 in the City Council Chambers:

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Windom Chamber of Commerce

Previous Gambling Permit Number: X-05127-24-012

Minnesota Tax ID Number, if any: 9332885

Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 303 9th St.

City: Windom State: MN Zip: 56101 County: Cottonwood

Name of Chief Executive Officer (CEO): Darci Jones

Daytime Phone: (507) 831-2752 Email: president.windomchamber@gmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Windom Country Club

Address (do not use P.O. box): 2825 Country Club Dr.

City or Township: Windom Zip: 56101 County: Cottonwood

Date(s) of activity (for raffles, indicate the date of the drawing): Friday, March 21st, 2025

Check each type of gambling activity that your organization will conduct:

☒ Bingo* ☐ Paddlewheels* ☐ Pull-Tabs* ☐ Tipboards*

☐ Raffle (total value of raffle prizes awarded for the calendar year: \$ _____)

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LG220 Application for Exempt Permit

5/15
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LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
_____ The application is acknowledged with no waiting period. _____ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). _____ The application is denied. Print City Name: _____ Signature of City Personnel: _____ Title: _____ Date: _____	_____ The application is acknowledged with no waiting period. _____ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. _____ The application is denied. Print County Name: _____ Signature of County Personnel: _____ Title: _____ Date: _____
The city or county must sign before submitting application to the Gambling Control Board.	TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Darci Jones Date: 2/3/25
(Signature must be CEO's signature; designee may not sign)

Print Name: Darci Jones

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status, and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.



Windom, MN

Expense Approval Report

By Fund

Payment Dates 2/1/2025 - 2/13/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
Activity: 41110 - Mayor & Council					
SCHRAMEL LAW OFFICE	JAN 25	02/10/2025	AMBO.P&Z/TELECOM/PD/MA...	100-41110-304	855.00
US BANK	US BANK STATEMENT JAN.25	02/04/2025	MADDENS ON GULL LAKE	100-41110-334	412.32
Activity 41110 - Mayor & Council Total:					1,267.32
Activity: 41310 - Administration					
NCPERS MINNESOTA	MARCH 25	02/10/2025	INSURANCE	100-41310-133	88.00
INDOFF, INC	3776609	02/03/2025	CITY HALL/OFFICE SUPPLIES	100-41310-200	59.98
INNOVATIVE SYSTEMS LLC	INV-23208	02/11/2025	POSTAGE/ INVOICE PROCESSI...	100-41310-200	6.00
A & B BUSINESS	IN1231436	02/04/2025	ALL DEPT/PRINTERS/COPIERS	100-41310-217	351.22
CLIFTON-LARSON-ALLEN, LLP	L251026449	02/03/2025	ALL DEPT/ AUDIT SERVICES	100-41310-301	511.71
PLAN IT SOFTWARE LLC	PLAN-0655	02/11/2025	CITY HALL/CONSULTING & AU...	100-41310-301	500.00
PLAN IT SOFTWARE LLC	PLAN-0655	02/11/2025	CITY HALL/CONSULTING & AU...	100-41310-301	2,500.00
LEAGUE OF MN CITIES	421246	02/03/2025	CITY OFFICE/TRAINING & REGI...	100-41310-308	525.00
US BANK	US BANK STATEMENT JAN.25	02/04/2025	CGMC-greater MN	100-41310-308	85.00
U S POSTAL SERVICE	FEB 25	02/03/2025	ALL DEPTS/POSTAGE	100-41310-322	16.40
US BANK	US BANK STATEMENT JAN.25	02/04/2025	zoom meeting	100-41310-326	17.09
STOREY KENWORTHY	PINV1233740	02/10/2025	CITY HALL/PRINTING	100-41310-350	45.55
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Moneysoft inc	100-41310-444	199.00
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon Prime Membership	100-41310-480	16.02
Activity 41310 - Administration Total:					4,920.97
Activity: 41910 - Building & Zoning					
NCPERS MINNESOTA	MARCH 25	02/10/2025	INSURANCE	100-41910-133	24.00
WINDOM PRINTING LLC	24416-1	02/11/2025	EDA/P&Z/SUPPLIES	100-41910-200	79.22
INDOFF, INC	3776606	02/04/2025	P&Z/ SUPPLIES	100-41910-200	25.99
CENTURY BUSINESS PRODUCTS	774612	02/12/2025	EDA/P&Z/SUPPLIES	100-41910-200	205.83
SCHRAMEL LAW OFFICE	JAN 25	02/10/2025	AMBO.P&Z/TELECOM/PD/MA...	100-41910-304	255.00
VERIZON WIRELESS	6104371031	02/03/2025	ALL DEPTS/ TELEPHONE	100-41910-321	41.39
US BANK	US BANK STATEMENT JAN.25	02/04/2025	StTE Suircharge - bldg Permits	100-41910-443	645.84
Activity 41910 - Building & Zoning Total:					1,277.27
Activity: 41940 - City Hall					
MN ENERGY RESOURCES	5335599391	02/03/2025	GAS UTILITY	100-41940-383	1,187.04
HOMETOWN SANITATION SE...	FEB 25	02/04/2025	ALL DEPT/DISPOSAL	100-41940-384	124.98
CRISTINA MAZARIEGOS	JAN 22-JAN 31	02/04/2025	CITY HALL/AIRPORT/LIBRARY/...	100-41940-406	375.00
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	City Hall maint grounds	100-41940-406	100.47
Activity 41940 - City Hall Total:					1,787.49
Activity: 42120 - Crime Control					
NCPERS MINNESOTA	MARCH 25	02/10/2025	INSURANCE	100-42120-133	160.00
WEX BANK	JAN 25	02/10/2025	AMBO/STREET/POLICE/FIRE/...	100-42120-212	-11.58
KWIK TRIP INC & SUBSIDIARIES	JAN 25	02/03/2025	POLICE/MOTOR FUELS	100-42120-212	1,272.54
WEX BANK	JAN 25	02/10/2025	AMBO/STREET/POLICE/FIRE/...	100-42120-212	446.57
SCHRAMEL LAW OFFICE	JAN 25	02/10/2025	AMBO.P&Z/TELECOM/PD/MA...	100-42120-304	150.00
US BANK	US BANK STATEMENT JAN.25	02/04/2025	40 hour Crisis Intervention	100-42120-308	815.00
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Crisis Intervention	100-42120-308	200.00
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Peer Support Training	100-42120-308	450.00
U S POSTAL SERVICE	FEB 25	02/03/2025	ALL DEPTS/POSTAGE	100-42120-322	16.40
WINDOM PRINTING LLC	CNTR CERTIFICATE	01/27/2025	POLICE/PRINTING	100-42120-350	12.50
MIKE'S LLC	1196	01/31/2025	POLICE/MAINTENANCE - OFFI...	100-42120-404	4,969.88
MIKE'S LLC	1197	01/31/2025	POLICE/MAINTENANCE - OFFI...	100-42120-404	4,106.27
MIKE'S LLC	1198	01/31/2025	POLICE/MAINTENANCE - OFFI...	100-42120-404	4,870.61
MIKE'S LLC	1199	01/31/2025	POLICE/MAINTENANCE - OFFI...	100-42120-404	1,021.86
AMAZON CAPITAL SERVICES, I...	1K7T-HLWT-XW9C	01/22/2025	POLICE/MAINT	100-42120-404	71.22
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Cradkepoint	100-42120-433	-423.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Cradkepoint	100-42120-433	639.00
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Cradkepoint	100-42120-433	423.00
RUNNINGS SUPPLY, INC	RUNNINGS JAN 25	02/04/2025	Police	100-42120-480	3.21
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Nartech	100-42120-480	84.55
Activity 42120 - Crime Control Total:					19,278.03

Activity: 42220 - Fire Fighting

VESTIS GROUP, INC	2560343110	01/27/2025	FIRE/AMBO/SUPPLIES	100-42220-211	39.50
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	100-42220-211	17.58
US BANK	US BANK STATEMENT JAN.25	02/04/2025	amazon	100-42220-211	56.68
US BANK	US BANK STATEMENT JAN.25	02/04/2025	amazon	100-42220-211	48.98
US BANK	US BANK STATEMENT JAN.25	02/04/2025	amazon	100-42220-211	72.23
US BANK	US BANK STATEMENT JAN.25	02/04/2025	amazon	100-42220-211	23.22
WEX BANK	JAN 25	02/10/2025	AMBO/STREET/POLICE/FIRE/...	100-42220-212	178.43
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Fire materials	100-42220-215	45.96
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	100-42220-215	95.96
US BANK	US BANK STATEMENT JAN.25	02/04/2025	amazon	100-42220-215	48.35
A & B BUSINESS	IN1231436	02/04/2025	ALL DEPT/PRINTERS/COPIERS	100-42220-217	137.04
U S POSTAL SERVICE	FEB 25	02/03/2025	ALL DEPTS/POSTAGE	100-42220-322	16.40
MN ENERGY RESOURCES	5335599391	02/03/2025	GAS UTILITY	100-42220-383	989.34
HOMETOWN SANITATION SE...	FEB 25	02/04/2025	ALL DEPT/DISPOSAL	100-42220-384	50.00
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	100-42220-404	69.16
HEIMAN FIRE EQUIP. CO	0938227-IN	01/27/2025	FIRE/VEHICLE MAINT	100-42220-405	70.18
PAUL MARSH	33509	01/31/2025	FIRE/MAINTENANCE - VEHICLE	100-42220-405	720.28
PAUL MARSH	33514	01/31/2025	FIRE/MAINTENANCE - VEHICLE	100-42220-405	331.17
WINDOM AUTO VALUE	34310622	02/11/2025	FIRE/MAINTENANCE - VEHICLE	100-42220-405	19.98
US BANK	US BANK STATEMENT JAN.25	02/04/2025	strobesnmore	100-42220-405	435.71
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	100-42220-405	163.81
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	100-42220-405	10.99
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	100-42220-405	25.37
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Northstar Flag	100-42220-406	204.03
Activity 42220 - Fire Fighting Total:					3,870.35

Activity: 42700 - Animal Control

COTTONWOOD VET CLINIC	2110	02/03/2025	CITY HALL - SERVICES	100-42700-300	20.54
Activity 42700 - Animal Control Total:					20.54

Activity: 43100 - Streets

NCBERS MINNESOTA	MARCH 25	02/10/2025	INSURANCE	100-43100-133	80.00
WEX BANK	JAN 25	02/10/2025	AMBO/STREET/POLICE/FIRE/...	100-43100-212	-22.08
WEX BANK	JAN 25	02/10/2025	AMBO/STREET/POLICE/FIRE/...	100-43100-212	851.68
RUNNINGS SUPPLY, INC	RUNNINGS JAN 25	02/04/2025	Street	100-43100-215	5.17
A & B BUSINESS	IN1231436	02/04/2025	ALL DEPT/PRINTERS/COPIERS	100-43100-217	24.18
COUNTRY PRIDE SERVICE	9040354	02/03/2025	STREET/STREET MAINTENANC...	100-43100-224	60.00
WINDOM AUTO VALUE	34310576	02/11/2025	STREET/SMALL TOOLS	100-43100-241	14.97
VERIZON WIRELESS	6104371031	02/03/2025	ALL DEPTS/ TELEPHONE	100-43100-321	42.23
U S POSTAL SERVICE	FEB 25	02/03/2025	ALL DEPTS/POSTAGE	100-43100-322	16.40
MN ENERGY RESOURCES	5335599391	02/03/2025	GAS UTILITY	100-43100-383	1,067.78
HOMETOWN SANITATION SE...	FEB 25	02/04/2025	ALL DEPT/DISPOSAL	100-43100-384	126.98
JOHNSON HARDWARE	15043	01/22/2025	STREET/MAINT	100-43100-404	52.42
WINDOM AUTO VALUE	3430633	02/11/2025	STREET/MAINTENANCE - OFFI...	100-43100-404	117.48
WINDOM AUTO VALUE	34310074	02/03/2025	STREET/MAINTENANCE - OFFI...	100-43100-404	34.42
WINDOM AUTO VALUE	34310246	02/04/2025	STREET/MAINTENANCE - OFFI...	100-43100-404	91.98
WINDOM AUTO VALUE	34310254	02/04/2025	STREET/MAINTENANCE - OFFI...	100-43100-404	-60.99
WINDOM AUTO VALUE	34310640	02/11/2025	STREET/MAINTENANCE - OFFI...	100-43100-404	5.89
WINDOM AUTO VALUE	34310649	02/11/2025	STREET/MAINTENANCE - OFFI...	100-43100-404	71.96
WINDOM FARM SERVICE	JAN 25	02/10/2025	STREET/MAINTENANCE - OFFI...	100-43100-404	3,246.15
RD OFFUTT COMPANY	P3567904	02/11/2025	STREET/MAINTENANCE - OFFI...	100-43100-404	52.26
Activity 43100 - Streets Total:					5,878.88

Activity: 45120 - Recreation

A & B BUSINESS	IN1231436	02/04/2025	ALL DEPT/PRINTERS/COPIERS	100-45120-217	18.75
Activity 45120 - Recreation Total:					18.75

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Activity: 45202 - Park Areas					
NCPERS MINNESOTA	MARCH 25	02/10/2025	INSURANCE	100-45202-133	16.00
U S POSTAL SERVICE	FEB 25	02/03/2025	ALL DEPTS/POSTAGE	100-45202-200	16.40
WINDOM AUTO VALUE	34310642	02/11/2025	STREET/SMALL TOOLS	100-45202-241	31.00
ASCAP	12/30/2024	12/31/2024	PARKS/ARENA/WCC/DATA PR...	100-45202-326	148.33
HOMETOWN SANITATION SE...	FEB 25	02/04/2025	ALL DEPT/DISPOSAL	100-45202-384	117.23
HOMETOWN SANITATION SE...	FEB 25	02/04/2025	ALL DEPT/DISPOSAL	100-45202-384	96.97
HOMETOWN SANITATION SE...	FEB 25	02/04/2025	ALL DEPT/DISPOSAL	100-45202-384	74.99
HOMETOWN SANITATION SE...	FEB 25	02/04/2025	ALL DEPT/DISPOSAL	100-45202-384	24.98
RUNNINGS SUPPLY, INC	RUNNINGS JAN 25	02/04/2025	Parks	100-45202-402	57.13
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Street maint structure	100-45202-402	15.18
JOHNSON HARDWARE	15044	01/27/2025	STREET/MAINTENANCE - OFFI...	100-45202-404	32.74
JOHNSON HARDWARE	15116	01/31/2025	STREET/PARKS/MAINTENANCE..	100-45202-404	22.00
COTTONWOOD CO SOLID WA...	2568320	02/10/2025	STREET/MAINTENANCE - GRO...	100-45202-406	10.00
Activity 45202 - Park Areas Total:					662.95
Fund 100 - GENERAL Total:					38,982.55

Fund: 211 - LIBRARY

Activity: 45501 - Library					
NCPERS MINNESOTA	MARCH 25	02/10/2025	INSURANCE	211-45501-133	16.00
DEMCO INC	7601609	02/11/2025	LIBRARY/SUPPLIES	211-45501-200	319.66
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	211-45501-200	18.19
US BANK	US BANK STATEMENT JAN.25	02/04/2025	amazon	211-45501-200	14.94
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Library office supplies	211-45501-211	71.71
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	211-45501-211	55.84
A & B BUSINESS	IN1231436	02/04/2025	ALL DEPT/PRINTERS/COPIERS	211-45501-217	262.52
PLUM CREEK LIBRARY	IV26400	01/31/2025	LIBRARY/OPERATING SUPPLIES	211-45501-217	52.00
PLUM CREEK LIBRARY	IV26410	02/10/2025	LIBRARY/OPERATING SUPPLIES	211-45501-217	375.00
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	211-45501-217	90.00
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	211-45501-217	-49.50
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	211-45501-217	49.50
MN ENERGY RESOURCES	5335599391	02/03/2025	GAS UTILITY	211-45501-383	675.86
VESTIS GROUP, INC	2560345502	01/31/2025	LIBRARY/MAINTENANCE - ST...	211-45501-402	44.65
CRISTINA MAZARIEGOS	JAN 22-JAN 31	02/04/2025	CITY HALL/AIRPORT/LIBRARY/...	211-45501-402	375.00
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Wave jk	211-45501-402	40.00
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Cooks County	211-45501-433	39.95
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Punch Needle	211-45501-433	117.00
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Worthington Globe	211-45501-433	172.69
CITIZEN PUBLISHING CO	1/27/2025	01/27/2025	LIBRARY/BOOKS/PAMPHLETS	211-45501-435	60.00
INGRAM INDUSTRIES	JAN 25	02/03/2025	LIBRARY/BOOKS/PAMPHLETS	211-45501-435	1,043.59
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	211-45501-435	97.09
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	211-45501-435	17.96
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	211-45501-435	36.94
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	211-45501-435	29.90
CLIFTON-LARSON-ALLEN, LLP	L251026449	02/03/2025	ALL DEPT/ AUDIT SERVICES	211-45501-480	175.90
Activity 45501 - Library Total:					4,202.39
Fund 211 - LIBRARY Total:					4,202.39

Fund: 225 - AIRPORT

Activity: 45127 - Airport					
RED ROCK RURAL WATER	JAN 2025	02/03/2025	AIRPORT/SUPPLIES	225-45127-200	36.85
SOUTHWEST MN BROADBAND..	2/3/2025	01/31/2025	AIRPORT/TELEPHONE	225-45127-321	30.98
SOUTH CENTRAL ELECTRIC	12/1/2024-12/31/2024	12/31/2024	AIRPORT/EDA/SEWER/ ELECTR..	225-45127-381	536.35
SOUTH CENTRAL ELECTRIC	12/1/2024-12/31/2024	12/31/2024	AIRPORT/EDA/SEWER/ ELECTR..	225-45127-381	472.00
CRISTINA MAZARIEGOS	JAN 22-JAN 31	02/04/2025	CITY HALL/AIRPORT/LIBRARY/...	225-45127-402	75.00
ELITE MECHANICAL SYSTEMS ...	27384	12/31/2024	AIRPORT/MAINTENANCE - OFF..	225-45127-404	130.00
ELITE MECHANICAL SYSTEMS ...	FC 29073	12/31/2024	AIRPORT/MAINTENANCE - OFF..	225-45127-404	5.32
ELITE MECHANICAL SYSTEMS ...	FC 30333	12/31/2024	AIRPORT/MAINTENANCE - OFF..	225-45127-404	1.99
ELITE MECHANICAL SYSTEMS ...	FC29750	12/31/2024	AIRPORT/MAINTENANCE - OFF..	225-45127-404	1.92
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Airport - HSEM TIER 2	225-45127-460	25.54

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CLIFTON-LARSON-ALLEN, LLP	L251026449	02/03/2025	ALL DEPT/ AUDIT SERVICES	225-45127-480	175.90
				Activity 45127 - Airport Total:	1,491.85
				Fund 225 - AIRPORT Total:	1,491.85

Fund: 230 - POOL**Activity: 45124 - Pool**

A & B BUSINESS	IN1231436	02/04/2025	ALL DEPT/PRINTERS/COPIERS	230-45124-217	18.75
U S POSTAL SERVICE	FEB 25	02/03/2025	ALL DEPTS/POSTAGE	230-45124-322	16.40
MN ENERGY RESOURCES	5335599391	02/03/2025	GAS UTILITY	230-45124-383	48.09
CLIFTON-LARSON-ALLEN, LLP	L251026449	02/03/2025	ALL DEPT/ AUDIT SERVICES	230-45124-480	175.90
				Activity 45124 - Pool Total:	259.14
				Fund 230 - POOL Total:	259.14

Fund: 235 - AMBULANCE

ARROW MANUFACTURING INC	JAN 24 2025	02/11/2025	AMBO/MOTOR VEHICLES	235-16440	107,976.00
					107,976.00

Activity: 42153 - Ambulance

NCPERS MINNESOTA	MARCH 25	02/10/2025	INSURANCE	235-42153-133	16.00
WEX BANK	JAN 25	02/10/2025	AMBO/STREET/POLICE/FIRE/...	235-42153-212	2,255.72
WEX BANK	JAN 25	02/10/2025	AMBO/STREET/POLICE/FIRE/...	235-42153-212	-58.49
ESPENSON GROUP LLC	1665	02/03/2025	AMBO/CLEANING SUPPLIES	235-42153-217	300.00
AMAZON CAPITAL SERVICES, I...	1JD7-1W6J-CJHH	01/31/2025	AMBO/OTHER OPERATING SU...	235-42153-217	80.93
AMAZON CAPITAL SERVICES, I...	1TC9-LYPJ-D6F9	01/28/2025	AMBO/CLEANING SUPPLIES	235-42153-217	-72.99
VESTIS GROUP, INC	2560343110	01/27/2025	FIRE/AMBO/SUPPLIES	235-42153-217	39.50
A & B BUSINESS	IN1231436	02/04/2025	ALL DEPT/PRINTERS/COPIERS	235-42153-217	15.29
US BANK	US BANK STATEMENT JAN.25	02/04/2025	amazon	235-42153-217	72.23
US BANK	US BANK STATEMENT JAN.25	02/04/2025	amazon	235-42153-217	23.21
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Sensor Medic LLC	235-42153-217	199.99
US BANK	US BANK STATEMENT JAN.25	02/04/2025	amazon	235-42153-217	48.97
US BANK	US BANK STATEMENT JAN.25	02/04/2025	amazon	235-42153-217	17.57
US BANK	US BANK STATEMENT JAN.25	02/04/2025	my-lor inc	235-42153-217	56.68
JENNA VACHUSKA	1/2/2025	02/03/2025	AMBO/CLOTHING	235-42153-218	135.00
AMBER SVOBODA	1/2/2025	02/03/2025	AMBO/CLOTHING	235-42153-218	135.00
APRIL PETERSON	1/25/2025	02/03/2025	AMBO/CLOTHING.TRAINING	235-42153-218	135.00
JIM AXFORD	1/31-2/1	02/03/2025	AMBO/MEALS/CLOTHING	235-42153-218	135.00
LINDE GAS & EQUIPMENT INC.	47842704	02/11/2025	AMBO/OTHER MERCHANDISE	235-42153-261	1,225.36
SCHRAMMEL LAW OFFICE	JAN 25	02/10/2025	AMBO.P&Z/TELECOM/PD/MA...	235-42153-304	225.00
REBEKAH ELLINGSON	1/21-1/24	02/03/2025	AMBO/MEALS/TRAINING	235-42153-308	25.00
JODI JOHNSON	1/22/225	02/03/2025	AMBO/TRAINING	235-42153-308	25.00
APRIL PETERSON	1/25/2025	02/03/2025	AMBO/CLOTHING.TRAINING	235-42153-308	25.00
DONNA MARCY	2/1/2025	02/10/2025	AMBO/TRAINING & REGISTRA...	235-42153-308	25.00
US BANK	US BANK STATEMENT JAN.25	02/04/2025	HCMC Learning Management	235-42153-308	25.00
WINDOM AREA HEALTH	734-0024-01-2025-01	02/11/2025	AMBO/NURSING	235-42153-312	1,489.08
AT & T MOBILITY	287304392280X02032025	02/11/2025	AMBO/TELEPHONE	235-42153-321	421.05
U S POSTAL SERVICE	FEB 25	02/03/2025	ALL DEPTS/POSTAGE	235-42153-322	16.40
REBEKAH ELLINGSON	1/21-1/24	02/03/2025	AMBO/MEALS/TRAINING	235-42153-334	34.61
JODI JOHNSON	1/23/2025	02/03/2025	AMBO/MEALS	235-42153-334	29.38
KRISTEN PORATH	1/24-1/30	02/03/2025	AMBO/MEALS	235-42153-334	103.38
DAN MESNER	1/25/2025	02/03/2025	AMBO/MEALS	235-42153-334	10.18
JIM AXFORD	1/31-2/1	02/03/2025	AMBO/MEALS/CLOTHING	235-42153-334	56.09
US BANK	US BANK STATEMENT JAN.25	02/04/2025	SAMS CLUB	235-42153-334	47.76
MN ENERGY RESOURCES	5335599391	02/03/2025	GAS UTILITY	235-42153-383	659.56
HOMETOWN SANITATION SE...	FEB 25	02/04/2025	ALL DEPT/DISPOSAL	235-42153-384	49.99
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	ambulance maint grounds	235-42153-406	12.48
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Northstar Flag	235-42153-406	204.02
CLIFTON-LARSON-ALLEN, LLP	L251026449	02/03/2025	ALL DEPT/ AUDIT SERVICES	235-42153-480	175.90
				Activity 42153 - Ambulance Total:	8,419.85
				Fund 235 - AMBULANCE Total:	116,395.85

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 250 - EDA GENERAL					
Activity: 46520 - EDA					
NCPERS MINNESOTA	MARCH 25	02/10/2025	INSURANCE	250-46520-133	24.00
WINDOM PRINTING LLC	24416-1	02/11/2025	EDA/P&Z/SUPPLIES	250-46520-200	22.29
CENTURY BUSINESS PRODUCTS	774612	02/12/2025	EDA/P&Z/SUPPLIES	250-46520-200	205.83
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Adobe	250-46520-200	21.36
CLIFTON-LARSON-ALLEN, LLP	L251026449	02/03/2025	ALL DEPT/ AUDIT SERVICES	250-46520-301	948.43
VERIZON WIRELESS	6104371031	02/03/2025	ALL DEPTS/ TELEPHONE	250-46520-321	41.39
U S POSTAL SERVICE	FEB 25	02/03/2025	ALL DEPTS/POSTAGE	250-46520-322	16.40
FEDERATED RURAL ELECTRIC	JAN 25	02/11/2025	WATER/EDA/ELECTRIC UTILITY	250-46520-381	36.00
US BANK	US BANK STATEMENT JAN.25	02/04/2025	MN Sec. of state - notary Co...	250-46520-433	120.00
Activity 46520 - EDA Total:					1,435.70
Fund 250 - EDA GENERAL Total:					1,435.70
Fund: 254 - NORTH IND PARK					
Activity: 46520 - EDA					
SOUTH CENTRAL ELECTRIC	12/1/2024-12/31/2024	12/31/2024	AIRPORT/EDA/SEWER/ ELECTR..	254-46520-381	167.16
Activity 46520 - EDA Total:					167.16
Fund 254 - NORTH IND PARK Total:					167.16
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	401-49950-500	410.86
Activity 49950 - Capital Outlay Total:					410.86
Fund 401 - GENERAL CAPITAL PROJECTS Total:					410.86
Fund: 601 - WATER					
Activity: 49400 - Water					
NCPERS MINNESOTA	MARCH 25	02/10/2025	INSURANCE	601-49400-133	48.00
WEX BANK	JAN 25	02/10/2025	AMBO/STREET/POLICE/FIRE/...	601-49400-212	365.59
HAWKINS, INC	6960758	01/21/2025	WATER/CHEMICALS	601-49400-216	20.00
HAWKINS, INC	6967343	01/27/2025	WATER/CHEMICALS	601-49400-216	5,664.01
A & B BUSINESS	IN1231436	02/04/2025	ALL DEPT/PRINTERS/COPIERS	601-49400-217	88.49
RED ROCK RURAL WATER	JAN 25	02/03/2025	WATER/OPERATING SUPPLIES	601-49400-217	38.95
RUNNINGS SUPPLY, INC	RUNNINGS JAN 25	02/04/2025	Water	601-49400-217	8.98
WINDOM AUTO VALUE	34309876	02/10/2025	WATER/SMALL TOOLS	601-49400-241	14.95
WINDOM AUTO VALUE	34309884	02/10/2025	WATER/SMALL TOOLS	601-49400-241	26.99
CLIFTON-LARSON-ALLEN, LLP	L251026449	02/03/2025	ALL DEPT/ AUDIT SERVICES	601-49400-301	511.71
MN VALLEY TESTING	1292280	02/10/2025	WATER/LAB TESTING	601-49400-310	77.50
US BANK	US BANK STATEMENT JAN.25	02/04/2025	UPS	601-49400-310	17.23
GOPHER STATE ONE CALL	4120852	12/31/2024	WATER/ELECTRIC/SEWER/TEL...	601-49400-321	2.03
GOPHER STATE ONE CALL	5010852	02/04/2025	WATER/SEWER/TELECOM/EL...	601-49400-321	20.26
VERIZON WIRELESS	6104371031	02/03/2025	ALL DEPTS/ TELEPHONE	601-49400-321	40.01
VERIZON WIRELESS	6104371031	02/03/2025	ALL DEPTS/ TELEPHONE	601-49400-321	51.39
U S POSTAL SERVICE	FEB 25	02/03/2025	ALL DEPTS/POSTAGE	601-49400-322	16.40
INNOVATIVE SYSTEMS LLC	INV-23208	02/11/2025	INVOICE POSTAGE	601-49400-322	274.16
INNOVATIVE SYSTEMS LLC	INV-22985	02/03/2025	ELECTRIC/WATER/SEWER/TEL...	601-49400-326	1,060.75
INNOVATIVE SYSTEMS LLC	INV-22985	02/03/2025	ELECTRIC/WATER/SEWER/TEL...	601-49400-326	517.50
INNOVATIVE SYSTEMS LLC	INV-23208	02/11/2025	INVOICE PROCESSING	601-49400-326	159.28
FEDERATED RURAL ELECTRIC	JAN 25	02/11/2025	WATER/EDA/ELECTRIC UTILITY	601-49400-381	73.00
MN ENERGY RESOURCES	5335599391	02/03/2025	GAS UTILITY	601-49400-383	548.79
MN ENERGY RESOURCES	5335599391	02/03/2025	GAS UTILITY	601-49400-383	27.26
US BANK	US BANK STATEMENT JAN.25	02/04/2025	MN Nat Resources	601-49400-386	140.00
AMAZON CAPITAL SERVICES, I...	14LH-13WL-GRMD	01/27/2025	WATER/MAINTENANCE - OFFI...	601-49400-404	-160.89
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Water maint office	601-49400-404	4.99
US BANK	US BANK STATEMENT JAN.25	02/04/2025	UPS	601-49400-404	24.97
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Gentek Power Generac Parts	601-49400-404	-388.12
RUNNINGS SUPPLY, INC	RUNNINGS JAN 25	02/04/2025	Water	601-49400-408	38.85
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Water- maint distributions	601-49400-408	22.58

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Water- maint distributions	601-49400-408	12.99
				Activity 49400 - Water Total:	9,368.60
				Fund 601 - WATER Total:	9,368.60

Fund: 602 - SEWER**Activity: 49450 - Sewer**

NCPERS MINNESOTA	MARCH 25	02/10/2025	INSURANCE	602-49450-133	32.00
WEX BANK	JAN 25	02/10/2025	AMBO/STREET/POLICE/FIRE/...	602-49450-212	128.43
A & B BUSINESS	IN1231436	02/04/2025	ALL DEPT/PRINTERS/COPIERS	602-49450-217	96.00
RUNNINGS SUPPLY, INC	RUNNINGS JAN 25	02/04/2025	Sewer	602-49450-217	27.98
RUNNINGS SUPPLY, INC	RUNNINGS JAN 25	02/04/2025	Sewer	602-49450-217	109.99
RUNNINGS SUPPLY, INC	RUNNINGS JAN 25	02/04/2025	sewer	602-49450-217	92.93
CLIFTON-LARSON-ALLEN, LLP	L251026449	02/03/2025	ALL DEPT/ AUDIT SERVICES	602-49450-301	511.71
MN VALLEY TESTING	1290320	01/31/2025	SEWER/LAB TESTING	602-49450-310	251.20
MN VALLEY TESTING	1290365	01/31/2025	SEWER/ LAB TESTING	602-49450-310	126.40
MN VALLEY TESTING	1290373	01/31/2025	SEWER/ LAB TESTING	602-49450-310	155.20
MN VALLEY TESTING	1291088	01/31/2025	SEWER/ LAB TESTING	602-49450-310	110.40
MN VALLEY TESTING	1291216	01/31/2025	SEWER/ LAB TESTING	602-49450-310	251.20
MN VALLEY TESTING	1291268	01/31/2025	SEWER/ LAB TESTING	602-49450-310	155.20
MN VALLEY TESTING	1291890	02/10/2025	SEWER/ LAB TESTING	602-49450-310	110.40
MN VALLEY TESTING	1292038	02/10/2025	SEWER/LAB TESTING	602-49450-310	251.20
MN VALLEY TESTING	1292236	02/10/2025	SEWER/LAB TESTING	602-49450-310	155.20
GOPHER STATE ONE CALL	4120852	12/31/2024	WATER/ELECTRIC/SEWER/TEL...	602-49450-321	2.03
GOPHER STATE ONE CALL	5010852	02/04/2025	WATER/SEWER/TELECOM/EL...	602-49450-321	20.26
VERIZON WIRELESS	6104371031	02/03/2025	ALL DEPTS/ TELEPHONE	602-49450-321	80.02
VERIZON WIRELESS	6104371031	02/03/2025	ALL DEPTS/ TELEPHONE	602-49450-321	41.39
U S POSTAL SERVICE	FEB 25	02/03/2025	ALL DEPTS/POSTAGE	602-49450-322	16.40
INNOVATIVE SYSTEMS LLC	INV-23208	02/11/2025	INVOICE POSTAGE	602-49450-322	274.14
INNOVATIVE SYSTEMS LLC	INV-22985	02/03/2025	ELECTRIC/WATER/SEWER/TEL...	602-49450-326	1,060.75
INNOVATIVE SYSTEMS LLC	INV-22985	02/03/2025	ELECTRIC/WATER/SEWER/TEL...	602-49450-326	517.50
INNOVATIVE SYSTEMS LLC	INV-23208	02/11/2025	INVOICE PROCESSING	602-49450-326	159.28
SOUTH CENTRAL ELECTRIC	12/1/2024-12/31/2024	12/31/2024	AIRPORT/EDA/SEWER/ ELECTR..	602-49450-381	156.71
MN ENERGY RESOURCES	5335599391	02/03/2025	GAS UTILITY	602-49450-383	4,034.95
MN ENERGY RESOURCES	5335599391	02/03/2025	GAS UTILITY	602-49450-383	20.36
MN ENERGY RESOURCES	5335599391	02/03/2025	GAS UTILITY	602-49450-383	19.06
MN ENERGY RESOURCES	5335599391	02/03/2025	GAS UTILITY	602-49450-383	134.83
HOMETOWN SANITATION SE...	FEB 25	02/04/2025	ALL DEPT/DISPOSAL	602-49450-384	131.99
NATHAN WILLIAM DYKES	12674	02/10/2025	SEWER/MAINTENANCE - OFFI...	602-49450-404	821.26
AMAZON CAPITAL SERVICES, I...	16J-M66L-VNWX	01/27/2025	SEWER/MAINTENANCE - OFFI...	602-49450-404	130.99
RUNNINGS SUPPLY, INC	RUNNINGS JAN 25	02/04/2025	Sewer	602-49450-404	1.32
RUNNINGS SUPPLY, INC	RUNNINGS JAN 25	02/04/2025	Sewer	602-49450-404	42.99
O'REILLY AUTOMOTIVE, INC	4425-420934	12/31/2024	SEWER/MAINTENANCE - VEHI...	602-49450-405	135.93
O'REILLY AUTOMOTIVE, INC	4425-420935	12/31/2024	SEWER/MAINTENANCE - VEHI...	602-49450-405	-18.00
				Activity 49450 - Sewer Total:	10,349.60
				Fund 602 - SEWER Total:	10,349.60

Fund: 604 - ELECTRIC

BORDER STATES	929821003	02/11/2025	ELECTRIC/INVENTORY	604-14200	262.44
BORDER STATES	929821012	02/11/2025	ELECTRIC/INVENTORY	604-14200	2,487.06
WILCON CONSTRUCTION SERV..	PAYMENT #14	01/31/2025	ELECTRIC/GENERATION PLANT	604-16480	172,690.22
					175,439.72

Activity: 49550 - Electric

NCPERS MINNESOTA	MARCH 25	02/10/2025	INSURANCE	604-49550-133	88.00
AMAZON CAPITAL SERVICES, I...	1Q73-RWJK-GDCL	02/11/2025	ELECTRIC/SUPPLIES	604-49550-200	1,180.82
RUNNINGS SUPPLY, INC	RUNNINGS JAN 25	02/04/2025	Electric	604-49550-200	3.79
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Electric office supplies	604-49550-200	6.99
CARQUEST - SMITH AUTO SUP...	15495-61183	02/11/2025	ELECTRIC/SUPPLIES	604-49550-211	19.99
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Electric small tools all purpose...	604-49550-211	31.96
WEX BANK	JAN 25	02/10/2025	AMBO/STREET/POLICE/FIRE/...	604-49550-212	428.06
FRANKS SHOE REPAIR	250205	02/11/2025	ELECTRIC/UNIFORMS	604-49550-218	185.00
RUNNINGS SUPPLY, INC	RUNNINGS JAN 25	02/04/2025	Electric	604-49550-241	77.34

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
RUNNINGS SUPPLY, INC	RUNNINGS JAN 25	02/04/2025	Electric	604-49550-241	39.56
RUNNINGS SUPPLY, INC	RUNNINGS JAN 25	02/04/2025	Electric	604-49550-241	52.39
RUNNINGS SUPPLY, INC	RUNNINGS JAN 25	02/04/2025	Electric	604-49550-241	89.99
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Electric small tools	604-49550-241	86.98
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Electric Small tools	604-49550-241	459.99
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	electric Small Tools	604-49550-241	64.97
CMP - CENTRAL MUNICIPAL P...	7872	02/12/2025	ELECTRIC/ENERGY/TRANSMISS..	604-49550-263	151,735.76
CMP - CENTRAL MUNICIPAL P...	7872	02/12/2025	ELECTRIC/ENERGY/TRANSMISS..	604-49550-263	-15,742.44
DEPARTMENT OF ENERGY	BFPB000800125	02/11/2025	ELECTRIC/MERCHANDISE FOR...	604-49550-263	87,864.25
CLIFTON-LARSON-ALLEN, LLP	L251026449	02/03/2025	ALL DEPT/ AUDIT SERVICES	604-49550-301	511.71
STAR ENERGY SERVICES LLC	24279	02/11/2025	ELECTRIC/ENG/SURVEYING FE...	604-49550-303	420.00
JM TEST SYSTEMS, INC	0722046-IN	02/11/2025	ELECTRIC/LAB TESTING	604-49550-310	140.38
GOPHER STATE ONE CALL	4120852	12/31/2024	WATER/ELECTRIC/SEWER/TEL...	604-49550-321	2.03
GOPHER STATE ONE CALL	5010852	02/04/2025	WATER/SEWER/TELECOM/EL...	604-49550-321	20.26
VERIZON WIRELESS	6104371031	02/03/2025	ALL DEPTS/ TELEPHONE	604-49550-321	40.01
VERIZON WIRELESS	6104371031	02/03/2025	ALL DEPTS/ TELEPHONE	604-49550-321	40.01
U S POSTAL SERVICE	FEB 25	02/03/2025	ALL DEPTS/POSTAGE	604-49550-322	16.40
INNOVATIVE SYSTEMS LLC	INV-23208	02/11/2025	INVOICE POSTAGE	604-49550-322	274.16
OZ GROUP INC	5073176-020125	02/10/2025	ELECTRIC/RADIO UNITS	604-49550-325	67.34
INNOVATIVE SYSTEMS LLC	INV-22985	02/03/2025	ELECTRIC/WATER/SEWER/TEL...	604-49550-326	2,115.15
INNOVATIVE SYSTEMS LLC	INV-22985	02/03/2025	ELECTRIC/WATER/SEWER/TEL...	604-49550-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-23208	02/11/2025	INVOICE PROCESSING	604-49550-326	159.28
MN ENERGY RESOURCES	5335599391	02/03/2025	GAS UTILITY	604-49550-383	784.94
COTTONWOOD CO SOLID WA...	2567975	01/07/2025	ELECTRIC/DISPOSAL	604-49550-384	21.00
HOMETOWN SANITATION SE...	FEB 25	02/04/2025	ALL DEPT/DISPOSAL	604-49550-384	127.99
DICKS WELDING INC	70678	02/03/2025	ELECTRIC/MAINTENANCE - ST...	604-49550-402	168.57
RUNNINGS SUPPLY, INC	RUNNINGS JAN 25	02/04/2025	Electric	604-49550-402	57.09
RUNNINGS SUPPLY, INC	RUNNINGS JAN 25	02/04/2025	Electric	604-49550-402	36.13
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Electric maint structure	604-49550-402	29.98
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Electric maint structure	604-49550-402	57.99
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Electric maint office	604-49550-402	14.36
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Electric maint structure	604-49550-402	9.59
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Electric maint structure	604-49550-402	9.52
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Electric maint structure	604-49550-402	20.35
WINDOM TOWING LLC	14258	02/11/2025	ELECTRIC/MAINTENANCE - VE...	604-49550-404	283.29
WINDOM TOWING LLC	14267	02/11/2025	ELECTRIC/MAINTENANCE - VE...	604-49550-404	570.60
WINDOM TOWING LLC	14285	02/11/2025	ELECTRIC/MAINTENANCE - OF...	604-49550-404	242.14
WINDOM TOWING LLC	14352	02/11/2025	ELECTRIC/MAINTENANCE - OF...	604-49550-404	242.14
GDF ENTERPRISES, INC	A27955	02/11/2025	ELECTRIC/MAINTENANCE - OF...	604-49550-404	105.48
WINDOM TOWING LLC	14257	02/11/2025	ELECTRIC/MAINTENANCE - VE...	604-49550-405	62.14
WINDOM TOWING LLC	14265	02/11/2025	ELECTRIC/MAINTENANCE - VE...	604-49550-405	62.14
WINDOM TOWING LLC	14284	02/11/2025	ELECTRIC/MAINTENANCE - VE...	604-49550-405	62.14
WINDOM TOWING LLC	14331	02/11/2025	ELECTRIC/MAINTENANCE - VE...	604-49550-405	602.62
ELECTRIC FUND	# 1012	01/31/2025	ELECTRIC/MAINTENANCE - DI...	604-49550-408	45.85
WINDOM TOWING LLC	14315	02/11/2025	ELECTRIC/MAINTENANCE - VE...	604-49550-408	141.64
WINDOM TOWING LLC	14351	02/11/2025	ELECTRIC/MAINTENANCE - VE...	604-49550-408	461.49
SCOTT VEENKER	31195	02/10/2025	ELECTRIC/MAINTENANCE - DI...	604-49550-408	505.00
BORDER STATES	929813606	02/11/2025	ELECTRIC/MAINTENANCE - DI...	604-49550-408	293.27
MN DEPT OF NAT RES - ECO...	ULA250044	02/10/2025	ELECTRIC/MAINTENANCE - DI...	604-49550-408	1,000.00
WINDOM AUTO VALUE	34310561	02/11/2025	ELECTRIC/MAINTENANCE - UT...	604-49550-409	10.99
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Electric maint utility	604-49550-409	33.94
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Electric maint utility	604-49550-409	47.92
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Electric maint utility	604-49550-409	53.98
US BANK	US BANK STATEMENT JAN.25	02/04/2025	HyVee	604-49550-410	7.45
CMP - CENTRAL MUNICIPAL P...	7872	02/12/2025	ELECTRIC/ENERGY/TRANSMISS..	604-49550-450	3,599.92
WINDOM AREA DEVELOPMEN...	FEB 25	02/03/2025	ELECTRIC/PAYMENTS TO OTH...	604-49550-491	1,200.00
Activity 49550 - Electric Total:					242,486.78
Fund 604 - ELECTRIC Total:					417,926.50

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 609 - LIQUOR STORE					
Activity: 49751 - Liquor Store					
NCPERS MINNESOTA	MARCH 25	02/10/2025	INSURANCE	609-49751-133	48.00
AH HERMEL COMPANY	1054226	01/28/2025	LIQUOR STORE/OFFICE SUPPL...	609-49751-200	154.77
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	609-49751-200	32.05
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	609-49751-200	6.40
VESTIS GROUP, INC	2560345504	02/04/2025	LIQUOR STORE/SUPPLIES	609-49751-211	69.07
BELLBOY CORP	0109394500	01/28/2025	LIQUOR STORE/CLEANING SU...	609-49751-217	174.00
O'MALLEY'S STORAGE AND R...	4429	02/12/2025	LIQUOR STORE/OTHER OPERA...	609-49751-217	100.00
A & B BUSINESS	IN1231436	02/04/2025	ALL DEPT/PRINTERS/COPIERS	609-49751-217	25.00
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Family Dollar	609-49751-217	2.67
BELLBOY CORP	0206475700	01/28/2025	LIQUOR STORE/ LIQUOR/FREI...	609-49751-251	760.00
VINOCOPIA, INC	0367755-IN	02/12/2025	LIQUOR STORE/LIQUOR/SOFT...	609-49751-251	800.38
BREAKTHRU BEVERAGE MN W...	119722322	01/28/2025	LIQUOR STORE/LIQUOR/ FREI...	609-49751-251	1,450.59
BREAKTHRU BEVERAGE MN W...	119820166	02/04/2025	LIQUOR STORE/LIQUOR/WINE...	609-49751-251	2,781.16
DOLL DISTRIBUTING, LLC	1684998CR	02/10/2025	LIQUOR STORE/BEER/LIQUOR	609-49751-251	-63.68
SOUTHERN GLAZER'S OF MN	2583648	02/04/2025	LIQUOR STORE/LIQUOR/FREI...	609-49751-251	1,695.77
SOUTHERN GLAZER'S OF MN	2586316	02/10/2025	LIQUOR STORE/LIQUOR/FREI...	609-49751-251	4,102.82
JOHNSON BROS.	2718201	02/04/2025	LIQUOR STORE/LIQUOR/FREI...	609-49751-251	4,336.87
JOHNSON BROS.	2723029	02/10/2025	LIQUOR STORE/LIQUOR/FREI...	609-49751-251	1,203.00
BEVERAGE WHOLESALERS	366073	02/04/2025	LIQUOR STORE/LIQUOR/BEER...	609-49751-251	157.80
BEVERAGE WHOLESALERS	367068	02/10/2025	LIQUOR STORE/LIQUOR/BEER...	609-49751-251	52.60
BREAKTHRU BEVERAGE MN W...	413207321	02/04/2025	LIQUOR STORE/LIQUOR/FREI...	609-49751-251	-81.20
PHILLIPS WINE & SPIRITS	6920958	02/04/2025	LIQUOR STORE/LIQUOR/FREI...	609-49751-251	929.70
PHILLIPS WINE & SPIRITS	6924647	02/10/2025	LIQUOR STORE/LIQUOR/FREI...	609-49751-251	675.41
BREAKTHRU BEVERAGE MINN...	119721125	01/28/2025	LIQUOR STORE/BEER	609-49751-252	142.50
DOLL DISTRIBUTING, LLC	1684998CR	02/10/2025	LIQUOR STORE/BEER/LIQUOR	609-49751-252	-54.96
DOLL DISTRIBUTING, LLC	1689794	02/04/2025	LIQUOR STORE/BEER/WINE/L...	609-49751-252	3,728.28
DOLL DISTRIBUTING, LLC	1690880	02/04/2025	LIQUOR STORE/BEER	609-49751-252	176.50
DOLL DISTRIBUTING, LLC	1694718	02/10/2025	LIQUOR STORE/BEER/NON-AL...	609-49751-252	4,018.75
DOLL DISTRIBUTING, LLC	1694719	02/10/2025	LIQUOR STORE/BEER/NON-AL...	609-49751-252	159.55
BEVERAGE WHOLESALERS	366072	02/04/2025	LIQUOR STORE	609-49751-252	-42.00
BEVERAGE WHOLESALERS	366073	02/04/2025	LIQUOR STORE/LIQUOR/BEER...	609-49751-252	6,064.03
BEVERAGE WHOLESALERS	367068	02/10/2025	LIQUOR STORE/LIQUOR/BEER...	609-49751-252	5,413.70
BEVERAGE WHOLESALERS	367069	02/10/2025	LIQUOR STORE/BEER	609-49751-252	420.00
ARTISAN BEER COMPANY	3743092	02/04/2025	LIQUOR STORE/BEER	609-49751-252	181.35
ARTISAN BEER COMPANY	3744722	02/10/2025	LIQUOR STORE/BEER	609-49751-252	40.00
BREAKTHRU BEVERAGE MN W...	119820166	02/04/2025	LIQUOR STORE/LIQUOR/WINE...	609-49751-253	232.00
DOLL DISTRIBUTING, LLC	1689794	02/04/2025	LIQUOR STORE/BEER/WINE/L...	609-49751-253	33.60
SOUTHERN GLAZER'S OF MN	2583649	02/04/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-253	499.64
SOUTHERN GLAZER'S OF MN	2586317	02/10/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-253	137.70
JOHNSON BROS.	2718202	02/04/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-253	140.00
JOHNSON BROS.	2723030	02/10/2025	LIQUOR STORE/WINE/FREIGH...	609-49751-253	626.00
ROUND LAKE VINEYARDS & W...	4394	02/10/2025	LIQUOR STORE/WINE	609-49751-253	675.00
INDIAN ISLAND WINERY	5803	02/10/2025	LIQUOR STORE/WINE	609-49751-253	633.12
PHILLIPS WINE & SPIRITS	6920959	02/04/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-253	99.00
WINE MERCHANTS	7504807	01/21/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-253	1,316.13
WINE MERCHANTS	7505626	01/28/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-253	324.00
WINE MERCHANTS	7507147	02/10/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-253	1,075.73
VINOCOPIA, INC	0367755-IN	02/12/2025	LIQUOR STORE/LIQUOR/SOFT...	609-49751-254	448.00
AH HERMEL COMPANY	1052360/1052360	01/15/2025	LIQUOR STORE/FREIGHT/SOFT...	609-49751-254	69.07
AH HERMEL COMPANY	1054226	01/28/2025	LIQUOR STORE/SOFT DRINKS	609-49751-254	66.39
AH HERMEL COMPANY	1056063	02/12/2025	LIQUOR STORE/TOBACCO/OT...	609-49751-254	46.49
BREAKTHRU BEVERAGE MN W...	119820166	02/04/2025	LIQUOR STORE/LIQUOR/WINE...	609-49751-254	73.60
JOHNSON BROS.	2723030	02/10/2025	LIQUOR STORE/WINE/FREIGH...	609-49751-254	37.00
RED BULL DISTRIBUTION CO, I...	5015030604	01/28/2025	LIQUOR STORE/SOFT DRINKS	609-49751-254	216.81
ATLANTIC COCA-COLA	5024607	02/04/2025	LIQUOR STORE/SOFT DRINKS	609-49751-254	208.00
AH HERMEL COMPANY	1056063	02/12/2025	LIQUOR STORE/TOBACCO/OT...	609-49751-256	125.83
PHILLIPS WINE & SPIRITS	6920960	02/04/2025	LIQUOR/THC	609-49751-258	287.00
PHILLIPS WINE & SPIRITS	6924648	02/10/2025	LIQUOR STORE/THC	609-49751-258	78.40

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
DOLL DISTRIBUTING, LLC	1694718	02/10/2025	LIQUOR STORE/BEER/NON-AL...	609-49751-259	105.65
DOLL DISTRIBUTING, LLC	1694719	02/10/2025	LIQUOR STORE/BEER/NON-AL...	609-49751-259	-16.80
BEVERAGE WHOLESALERS	366073	02/04/2025	LIQUOR STORE/LIQUOR/BEER...	609-49751-259	61.95
BEVERAGE WHOLESALERS	367068	02/10/2025	LIQUOR STORE/LIQUOR/BEER...	609-49751-259	93.75
BELLBOY CORP	0109394500	01/28/2025	LIQUOR STORE/CLEANING SU...	609-49751-261	129.50
AH HERMEL COMPANY	1052360/1052360	01/15/2025	LIQUOR STORE/FREIGHT/SOFT...	609-49751-261	23.23
AH HERMEL COMPANY	1054226	01/28/2025	LIQUOR STORE/OTHER MERC...	609-49751-261	18.97
AH HERMEL COMPANY	1056063	02/12/2025	LIQUOR STORE/TOBACCO/OT...	609-49751-261	2.79
CLIFTON-LARSON-ALLEN, LLP	L251026449	02/03/2025	ALL DEPT/ AUDIT SERVICES	609-49751-301	511.71
U S POSTAL SERVICE	FEB 25	02/03/2025	ALL DEPTS/POSTAGE	609-49751-322	16.40
BELLBOY CORP	0109394500	01/28/2025	LIQUOR STORE/CLEANING SU...	609-49751-333	7.42
BELLBOY CORP	0206475700	01/28/2025	LIQUOR STORE/ LIQUOR/FREI...	609-49751-333	21.00
VINOCOPIA, INC	0367755-IN	02/12/2025	LIQUOR STORE/LIQUOR/SOFT...	609-49751-333	16.50
AH HERMEL COMPANY	1052360/1052360	01/15/2025	LIQUOR STORE/FREIGHT/SOFT...	609-49751-333	8.95
AH HERMEL COMPANY	1054226	01/28/2025	LIQUOR STORE/FREIGHT	609-49751-333	8.95
AH HERMEL COMPANY	1056063	02/12/2025	LIQUOR STORE/TOBACCO/OT...	609-49751-333	8.95
BREAKTHRU BEVERAGE MN W...	119722322	01/28/2025	LIQUOR STORE/LIQUOR/ FREI...	609-49751-333	35.52
BREAKTHRU BEVERAGE MN W...	119820166	02/04/2025	LIQUOR STORE/LIQUOR/WINE...	609-49751-333	80.94
DOLL DISTRIBUTING, LLC	1689794	02/04/2025	LIQUOR STORE/BEER/WINE/L...	609-49751-333	33.50
DOLL DISTRIBUTING, LLC	1694718	02/10/2025	LIQUOR STORE/BEER/NON-AL...	609-49751-333	7.00
SOUTHERN GLAZER'S OF MN	2583648	02/04/2025	LIQUOR STORE/LIQUOR/FREI...	609-49751-333	25.65
SOUTHERN GLAZER'S OF MN	2583649	02/04/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-333	18.45
SOUTHERN GLAZER'S OF MN	2586315	02/10/2025	LIQUOR STORE/FREIGHT	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	2586316	02/10/2025	LIQUOR STORE/LIQUOR/FREI...	609-49751-333	83.33
SOUTHERN GLAZER'S OF MN	2586317	02/10/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-333	6.15
JOHNSON BROS.	2718201	02/04/2025	LIQUOR STORE/LIQUOR/FREI...	609-49751-333	65.66
JOHNSON BROS.	2718202	02/04/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-333	8.12
JOHNSON BROS.	2723029	02/10/2025	LIQUOR STORE/LIQUOR/FREI...	609-49751-333	14.21
JOHNSON BROS.	2723030	02/10/2025	LIQUOR STORE/WINE/FREIGH...	609-49751-333	22.67
BREAKTHRU BEVERAGE MN W...	413207321	02/04/2025	LIQUOR STORE/LIQUOR/FREI...	609-49751-333	-1.85
SOUTHERN GLAZER'S OF MN	5122555	02/10/2025	LIQUOR STORE/FREIGHT	609-49751-333	2.05
PHILLIPS WINE & SPIRITS	6920958	02/04/2025	LIQUOR STORE/LIQUOR/FREI...	609-49751-333	8.12
PHILLIPS WINE & SPIRITS	6920959	02/04/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-333	6.09
PHILLIPS WINE & SPIRITS	6924647	02/10/2025	LIQUOR STORE/LIQUOR/FREI...	609-49751-333	5.93
WINE MERCHANTS	7504807	01/21/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-333	23.35
WINE MERCHANTS	7505626	01/28/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-333	8.12
WINE MERCHANTS	7507147	02/10/2025	LIQUOR STORE/WINE/FREIGHT	609-49751-333	18.27
CITIZEN PUBLISHING CO	JAN 25	02/12/2025	LIQUOR STORE/ADVERTISING	609-49751-340	2,040.00
NEXT STEP BROADCASTING INC	JAN 25	02/04/2025	LIQUOR STORE/ADVERTISING	609-49751-340	516.63
MN ENERGY RESOURCES	5335599391	02/03/2025	GAS UTILITY	609-49751-383	293.88
HOMETOWN SANITATION SE...	FEB 25	02/04/2025	ALL DEPT/DISPOSAL	609-49751-384	210.98
US BANK	US BANK STATEMENT JAN.25	02/04/2025	City Hive	609-49751-433	52.91

Activity 49751 - Liquor Store Total: 51,716.04

Fund 609 - LIQUOR STORE Total: 51,716.04

Fund: 614 - TELECOM

UNITED TEL SUPPLY, INC	35838	02/04/2025	TELECOM/CAPITAL	614-16400	1,973.26
INTERNAL REVENUE SERVICE	FEB-25	02/11/2025	TELECOM/EXCISE TAX	614-20201	500.00
INTERNAL REVENUE SERVICE	JAN-25 FINAL	02/11/2025	TELECOM/EXCISE TAX	614-20201	235.99
MN 9-1-1 PROGRAM	JAN 25	02/11/2025	TELECOM/TAP & TACIP	614-20206	922.27
					3,631.52

Activity: 49870 - Telecom

NCPERS MINNESOTA	MARCH 25	02/10/2025	INSURANCE	614-49870-133	80.00
CITY LAUNDERING CO.	2087880	02/04/2025	TELECOM/CLEANING SUPPLIES	614-49870-211	28.92
COUNTRY PRIDE SERVICE	9039991	01/28/2025	ARENA/MOTOR FUELS	614-49870-212	120.00
WEX BANK	JAN 25	02/10/2025	AMBO/STREET/POLICE/FIRE/...	614-49870-212	213.27
A & B BUSINESS	IN1231436	02/04/2025	ALL DEPT/PRINTERS/COPIERS	614-49870-217	59.47
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Telecom utility system	614-49870-227	57.77
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Telecom utility system	614-49870-227	54.99
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Telecom utility system	614-49870-227	431.89

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Telecom utility system	614-49870-227	3.20
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Ebay	614-49870-227	50.93
CLIFTON-LARSON-ALLEN, LLP	L251026449	02/03/2025	ALL DEPT/ AUDIT SERVICES	614-49870-301	511.71
SCHRAMEL LAW OFFICE	JAN 25	02/10/2025	AMBO.P&Z/TELECOM/PD/MA...	614-49870-304	240.00
US BANK	US BANK STATEMENT JAN.25	02/04/2025	PayPal	614-49870-308	200.00
CENTURY LINK	1/16/2025	01/31/2025	TELECOM/TELEPHONE	614-49870-321	0.09
GOPHER STATE ONE CALL	4120852	12/31/2024	WATER/ELECTRIC/SEWER/TEL...	614-49870-321	2.01
GOPHER STATE ONE CALL	5010852	02/04/2025	WATER/SEWER/TELECOM/EL...	614-49870-321	20.27
VERIZON WIRELESS	6104371031	02/03/2025	ALL DEPTS/ TELEPHONE	614-49870-321	92.78
VERIZON WIRELESS	6104371031	02/03/2025	ALL DEPTS/ TELEPHONE	614-49870-321	154.17
U S POSTAL SERVICE	FEB 25	02/03/2025	ALL DEPTS/POSTAGE	614-49870-322	16.40
INNOVATIVE SYSTEMS LLC	INV-23208	02/11/2025	INVOICE POSTAGE	614-49870-322	274.16
INNOVATIVE SYSTEMS LLC	INV-22985	02/03/2025	ELECTRIC/WATER/SEWER/TEL...	614-49870-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-22985	02/03/2025	ELECTRIC/WATER/SEWER/TEL...	614-49870-326	2,115.15
INNOVATIVE SYSTEMS LLC	INV-23208	02/11/2025	INVOICE PROCESSING	614-49870-326	159.28
NEXT STEP BROADCASTING INC	25010443	02/04/2025	TELECOM/ADVERTISING	614-49870-340	75.99
NEXT STEP BROADCASTING INC	25010444	02/04/2025	TELECOM/ADVERTISING	614-49870-340	75.99
MN ENERGY RESOURCES	5335599391	02/03/2025	GAS UTILITY	614-49870-383	176.57
HOMETOWN SANITATION SE...	FEB 25	02/04/2025	ALL DEPT/DISPOSAL	614-49870-384	115.98
COLBERT'S SERVICES	5277	01/31/2025	TELECOM/MAINTENANCE - O...	614-49870-404	405.00
DISPLAY SYSTEMS INTERNATI...	214897	02/04/2025	TELECOM/SUBSCRIBER FEES	614-49870-442	198.44
ARVIG ENTERPRISES, INC	349019	02/04/2025	TELECOM/SUBSCRIBER FEES	614-49870-442	300.25
UNIVERSAL SERVICE ADMIN CO	JAN 25	02/11/2025	TELECOM/INTER GOVT FEES	614-49870-443	2,123.83
METASWITCH NETWORKS LTD	INMNL0049552	02/04/2025	TELECOM/LICENSE FEES	614-49870-444	22,683.00
WOODSTOCK COMMUNICATI...	10321729	02/04/2025	TELECOM/SWITCH FEES	614-49870-445	205.10
1623 FARNAM LLC	00010591	02/04/2025	TELECOM/INTERNET EXPENSE	614-49870-447	200.00
HURRICANE ELECTRIC LLC	98532521-IN	02/04/2025	TELECOM/INTERNET EXPENSE	614-49870-447	4,100.00
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Dream Host Web Hosting	614-49870-447	139.00
GOLDEN WEST TECH & INT SO...	250100053	02/04/2025	TELECOM/ON CALL SUPPORT	614-49870-448	169.95
ONVOY, LLC dba INTELIGENT	526533	02/04/2025	TELECOM/CALL COMPLETION	614-49870-451	1,281.81
ONVOY, LLC dba INTELIGENT	526596	02/04/2025	TELECOM/CALL COMPLETION	614-49870-451	296.12
Activity 49870 - Telecom Total:					38,468.49
Fund 614 - TELECOM Total:					42,100.01

Fund: 615 - ARENA

Activity: 49850 - Arena

NCPERS MINNESOTA	MARCH 25	02/10/2025	INSURANCE	615-49850-133	16.00
JCL SOLUTIONS - JANITORS CL...	1384508	02/04/2025	ARENA/SUPPLIES	615-49850-211	386.68
VESTIS GROUP, INC	2560343122	01/28/2025	ARENA/SUPPLIES	615-49850-211	63.47
COUNTRY PRIDE SERVICE	9039633	01/13/2025	ARENA/MOTOR FUELS	615-49850-212	100.00
COUNTRY PRIDE SERVICE	9040193	01/28/2025	ARENA/MOTOR FUELS	615-49850-212	100.00
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Kwik Trip	615-49850-212	80.40
A & B BUSINESS	IN1231436	02/04/2025	ALL DEPT/PRINTERS/COPIERS	615-49850-217	37.88
RUNNINGS SUPPLY, INC	RUNNINGS JAN 25	02/04/2025	Arena	615-49850-217	149.94
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Arena materials	615-49850-217	21.57
CLIFTON-LARSON-ALLEN, LLP	L251026449	02/03/2025	ALL DEPT/ AUDIT SERVICES	615-49850-301	175.90
VERIZON WIRELESS	6104371031	02/03/2025	ALL DEPTS/ TELEPHONE	615-49850-321	41.39
VERIZON WIRELESS	6104371031	02/03/2025	ALL DEPTS/ TELEPHONE	615-49850-321	30.88
U S POSTAL SERVICE	FEB 25	02/03/2025	ALL DEPTS/POSTAGE	615-49850-322	16.40
ASCAP	12/30/2024	12/31/2024	PARKS/ARENA/WCC/DATA PR...	615-49850-326	148.33
MN ENERGY RESOURCES	5335599391	02/03/2025	GAS UTILITY	615-49850-383	2,897.56
HOMETOWN SANITATION SE...	FEB 25	02/04/2025	ALL DEPT/DISPOSAL	615-49850-384	192.98
ELITE MECHANICAL SYSTEMS ...	28971	12/31/2024	ARENA/MAINTENANCE - STR...	615-49850-402	612.32
ELITE MECHANICAL SYSTEMS ...	27848	12/31/2024	ARENA/MAINTENANCE - OFFI...	615-49850-404	823.23
BECKER ARENA PRODUCTS, INC	615083	01/28/2025	ARENA/MAINT STRUCTURE	615-49850-404	1,651.66
Activity 49850 - Arena Total:					7,546.59
Fund 615 - ARENA Total:					7,546.59

Fund: 617 - M/P CENTER

DIANE BREIT	2/4/2025	02/04/2025	WCC/ROOM RENT REFUND	617-38510	200.00
					200.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Activity: 49860 - M/P Center					
NCPERS MINNESOTA	MARCH 25	02/10/2025	INSURANCE	617-49860-133	48.00
VESTIS GROUP, INC	2560345497	02/03/2025	WCC/CLEANING/SUPPLIES	617-49860-211	24.94
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Community Center	617-49860-211	26.98
A & B BUSINESS	IN1231436	02/04/2025	ALL DEPT/PRINTERS/COPIERS	617-49860-217	100.00
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Community Center	617-49860-217	31.76
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Community Center	617-49860-217	46.74
SCHWALBACH HARDWARE	SCHWALBACH JAN 25	02/04/2025	Community Center	617-49860-217	30.95
DOLL DISTRIBUTING, LLC	1694728	02/10/2025	WCC/LIQUOR	617-49860-251	148.40
CONNIE LUBBEN	2/4/2025	02/04/2025	WCC/LIQUOR	617-49860-251	74.00
BEVERAGE WHOLESALERS	367067	02/10/2025	WCC/BEER	617-49860-252	220.20
US BANK	US BANK STATEMENT JAN.25	02/04/2025	hyvee	617-49860-254	92.87
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Hyvee	617-49860-254	26.81
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Walmart	617-49860-261	34.68
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Hy-Vee	617-49860-261	-107.94
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	617-49860-261	45.02
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Hy-Vee	617-49860-261	28.83
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Amazon	617-49860-261	64.11
US BANK	US BANK STATEMENT JAN.25	02/04/2025	sams club	617-49860-261	309.96
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Hy-Vee	617-49860-261	385.84
CLIFTON-LARSON-ALLEN, LLP	L251026449	02/03/2025	ALL DEPT/ AUDIT SERVICES	617-49860-301	175.90
VERIZON WIRELESS	6104371031	02/03/2025	ALL DEPTS/ TELEPHONE	617-49860-321	41.39
U S POSTAL SERVICE	FEB 25	02/03/2025	ALL DEPTS/POSTAGE	617-49860-322	16.40
ASCAP	12/30/2024	12/31/2024	PARKS/ARENA/WCC/DATA PR...	617-49860-326	148.34
MN ENERGY RESOURCES	5335599391	02/03/2025	GAS UTILITY	617-49860-383	1,456.75
HOMETOWN SANITATION SE...	FEB 25	02/04/2025	ALL DEPT/DISPOSAL	617-49860-384	189.98
SCHWALBACH HARDWARE	K34478	02/03/2025	WCC/MAINTENANCE - UTILITI...	617-49860-409	847.48
US BANK	US BANK STATEMENT JAN.25	02/04/2025	Hyvee	617-49860-409	47.94
Activity 49860 - M/P Center Total:					4,556.33
Fund 617 - M/P CENTER Total:					4,756.33
Fund: 651 - RIVERLBUFF TOWNHOMES					
Activity: 46520 - EDA					
CLIFTON-LARSON-ALLEN, LLP	L251026449	02/03/2025	ALL DEPT/ AUDIT SERVICES	651-46520-480	175.91
Activity 46520 - EDA Total:					175.91
Fund 651 - RIVERLBUFF TOWNHOMES Total:					175.91
Fund: 700 - PAYROLL					
Internal Revenue Service-Payr...	INV0002556	02/07/2025	Federal Tax Withholding	700-21701	12,983.07
MN Department of Revenue - ...	INV0002557	02/07/2025	State Withholding	700-21702	6,455.01
Internal Revenue Service-Payr...	INV0002556	02/07/2025	Social Security	700-21703	15,080.92
MN Pera	INV0002554	02/07/2025	PERA	700-21704	813.00
MN Pera	INV0002554	02/07/2025	PERA	700-21704	10,087.51
MN Pera	INV0002554	02/07/2025	PERA	700-21704	17,078.20
MN State Deferred	INV0002555	02/07/2025	Deferred Roth	700-21705	652.00
MN State Deferred	INV0002555	02/07/2025	Deferred Compensation	700-21705	4,129.00
LAW ENFORCEMENT LABOR S...	FEB 25	02/10/2025	POLICE/UNION DUES	700-21708	584.00
Internal Revenue Service-Payr...	INV0002556	02/07/2025	Medicare Withholding	700-21711	4,450.40
NCPERS MINNESOTA	MARCH 25	02/10/2025	INSURANCE	700-21718	16.00
WEX Health Inc	INV0002553	02/07/2025	HSA Employee Contribution	700-21723	961.14
					73,290.25
Fund 700 - PAYROLL Total:					73,290.25
Grand Total:					780,575.33

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	38,982.55
211 - LIBRARY	4,202.39
225 - AIRPORT	1,491.85
230 - POOL	259.14
235 - AMBULANCE	116,395.85
250 - EDA GENERAL	1,435.70
254 - NORTH IND PARK	167.16
401 - GENERAL CAPITAL PROJECTS	410.86
601 - WATER	9,368.60
602 - SEWER	10,349.60
604 - ELECTRIC	417,926.50
609 - LIQUOR STORE	51,716.04
614 - TELECOM	42,100.01
615 - ARENA	7,546.59
617 - M/P CENTER	4,756.33
651 - RIVERLBUFF TOWNHOMES	175.91
700 - PAYROLL	73,290.25
Grand Total:	780,575.33

Account Summary

Account Number	Account Name	Payment Amount
100-41110-304	Legal Fees	855.00
100-41110-334	Meals/Lodging	412.32
100-41310-133	Employer Paid Insurance...	88.00
100-41310-200	Office Supplies	65.98
100-41310-217	Other Operating Supplies	351.22
100-41310-301	Auditing & Consulting Se...	3,511.71
100-41310-308	Training & Registrations	610.00
100-41310-322	Postage	16.40
100-41310-326	Data Processing	17.09
100-41310-350	Printing & Design	45.55
100-41310-444	License Fees	199.00
100-41310-480	Other Miscellaneous	16.02
100-41910-133	Employer Paid Insurance...	24.00
100-41910-200	Office Supplies	311.04
100-41910-304	Legal Fees	255.00
100-41910-321	Telephone	41.39
100-41910-443	Intergovernmental Fees	645.84
100-41940-383	Gas Utility	1,187.04
100-41940-384	Refuse Disposal	124.98
100-41940-406	Repairs & Maint - Groun...	475.47
100-42120-133	Employer Paid Insurance...	160.00
100-42120-212	Motor Fuels	1,707.53
100-42120-304	Legal Fees	150.00
100-42120-308	Training & Registrations	1,465.00
100-42120-322	Postage	16.40
100-42120-350	Printing & Design	12.50
100-42120-404	Repairs & Maint - M&E	15,039.84
100-42120-433	Dues & Subscriptions	639.00
100-42120-480	Other Miscellaneous	87.76
100-42220-211	Cleaning Supplies	258.19
100-42220-212	Motor Fuels	178.43
100-42220-215	Materials & Equipment	190.27
100-42220-217	Other Operating Supplies	137.04
100-42220-322	Postage	16.40
100-42220-383	Gas Utility	989.34
100-42220-384	Refuse Disposal	50.00

Account Summary

Account Number	Account Name	Payment Amount
100-42220-404	Repairs & Maint - M&E	69.16
100-42220-405	Repairs & Maint - Vehicle	1,777.49
100-42220-406	Repairs & Maint - Groun...	204.03
100-42700-300	Charges for Services	20.54
100-43100-133	Employer Paid Insurance...	80.00
100-43100-212	Motor Fuels	829.60
100-43100-215	Materials & Equipment	5.17
100-43100-217	Other Operating Supplies	24.18
100-43100-224	Street Maint Materials	60.00
100-43100-241	Small Tools	14.97
100-43100-321	Telephone	42.23
100-43100-322	Postage	16.40
100-43100-383	Gas Utility	1,067.78
100-43100-384	Refuse Disposal	126.98
100-43100-404	Repairs & Maint - M&E	3,611.57
100-45120-217	Other Operating Supplies	18.75
100-45202-133	Employer Paid Insurance...	16.00
100-45202-200	Office Supplies	16.40
100-45202-241	Small Tools	31.00
100-45202-326	Data Processing	148.33
100-45202-384	Refuse Disposal	314.17
100-45202-402	Repairs & Maint - Struct...	72.31
100-45202-404	Repairs & Maint - M&E	54.74
100-45202-406	Repairs & Maint - Groun...	10.00
211-45501-133	Employer Paid Insurance...	16.00
211-45501-200	Office Supplies	352.79
211-45501-211	Cleaning Supplies	127.55
211-45501-217	Other Operating Supplies	779.52
211-45501-383	Gas Utility	675.86
211-45501-402	Repairs & Maint - Struct...	459.65
211-45501-433	Dues & Subscriptions	329.64
211-45501-435	Books and Pamphlets	1,285.48
211-45501-480	Other Miscellaneous	175.90
225-45127-200	Office Supplies	36.85
225-45127-321	Telephone	30.98
225-45127-381	Electric Utility	1,008.35
225-45127-402	Repairs & Maint - Struct...	75.00
225-45127-404	Repairs & Maint - M&E	139.23
225-45127-460	Miscellaneous Taxes	25.54
225-45127-480	Other Miscellaneous	175.90
230-45124-217	Other Operating Supplies	18.75
230-45124-322	Postage	16.40
230-45124-383	Gas Utility	48.09
230-45124-480	Other Miscellaneous	175.90
235-16440	Motor Vehicles	107,976.00
235-42153-133	Employer Paid Insurance...	16.00
235-42153-212	Motor Fuels	2,197.23
235-42153-217	Other Operating Supplies	781.38
235-42153-218	Uniforms	540.00
235-42153-261	Other Merchandise-Med...	1,225.36
235-42153-304	Legal Fees	225.00
235-42153-308	Training & Registrations	125.00
235-42153-312	Nursing	1,489.08
235-42153-321	Telephone	421.05
235-42153-322	Postage	16.40
235-42153-334	Meals/Lodging	281.40
235-42153-383	Gas Utility	659.56
235-42153-384	Refuse Disposal	49.99

Account Summary

Account Number	Account Name	Payment Amount
235-42153-406	Repairs & Maint - Groun...	216.50
235-42153-480	Other Miscellaneous	175.90
250-46520-133	Employer Paid Insurance...	24.00
250-46520-200	Office Supplies	249.48
250-46520-301	Auditing & Consulting Se...	948.43
250-46520-321	Telephone	41.39
250-46520-322	Postage	16.40
250-46520-381	Electric Utility	36.00
250-46520-433	Dues & Subscriptions	120.00
254-46520-381	Electric Utility	167.16
401-49950-500	Capital Outlay - Office	410.86
601-49400-133	Employer Paid Insurance...	48.00
601-49400-212	Motor Fuels	365.59
601-49400-216	Chemicals and Chemical ...	5,684.01
601-49400-217	Other Operating Supplies	136.42
601-49400-241	Small Tools	41.94
601-49400-301	Auditing & Consulting Se...	511.71
601-49400-310	Lab Testing	94.73
601-49400-321	Telephone	113.69
601-49400-322	Postage	290.56
601-49400-326	Data Processing	1,737.53
601-49400-381	Electric Utility	73.00
601-49400-383	Gas Utility	576.05
601-49400-386	Landfill	140.00
601-49400-404	Repairs & Maint - M&E	-519.05
601-49400-408	Repairs & Maint - Distrib...	74.42
602-49450-133	Employer Paid Insurance...	32.00
602-49450-212	Motor Fuels	128.43
602-49450-217	Other Operating Supplies	326.90
602-49450-301	Auditing & Consulting Se...	511.71
602-49450-310	Lab Testing	1,566.40
602-49450-321	Telephone	143.70
602-49450-322	Postage	290.54
602-49450-326	Data Processing	1,737.53
602-49450-381	Electric Utility	156.71
602-49450-383	Gas Utility	4,209.20
602-49450-384	Refuse Disposal	131.99
602-49450-404	Repairs & Maint - M&E	996.56
602-49450-405	Repairs & Maint - Vehicle	117.93
604-14200	Inventory	2,749.50
604-16480	CIP-Const in Progress	172,690.22
604-49550-133	Employer Paid Insurance...	88.00
604-49550-200	Office Supplies	1,191.60
604-49550-211	Cleaning Supplies	51.95
604-49550-212	Motor Fuels	428.06
604-49550-218	Uniforms	185.00
604-49550-241	Small Tools	871.22
604-49550-263	Merchandise for Resale -...	223,857.57
604-49550-301	Auditing & Consulting Se...	511.71
604-49550-303	Engineering and Surveyi...	420.00
604-49550-310	Lab Testing	140.38
604-49550-321	Telephone	102.31
604-49550-322	Postage	290.56
604-49550-325	Dispatching	67.34
604-49550-326	Data Processing	3,309.43
604-49550-383	Gas Utility	784.94
604-49550-384	Refuse Disposal	148.99
604-49550-402	Repairs & Maint - Struct...	403.58

Account Summary

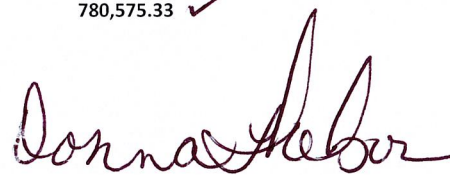
Account Number	Account Name	Payment Amount
604-49550-404	Repairs & Maint - M&E	1,443.65
604-49550-405	Repairs & Maint - Vehicle	789.04
604-49550-408	Repairs & Maint - Distrib...	2,447.25
604-49550-409	Repairs & Maint - Utilities	146.83
604-49550-410	Repairs & Maint - Gener...	7.45
604-49550-450	Conservation	3,599.92
604-49550-491	Payments to Other Orga...	1,200.00
609-49751-133	Employer Paid Insurance...	48.00
609-49751-200	Office Supplies	193.22
609-49751-211	Cleaning Supplies	69.07
609-49751-217	Other Operating Supplies	301.67
609-49751-251	Liquor	18,801.22
609-49751-252	Beer	20,247.70
609-49751-253	Wine	5,791.92
609-49751-254	Soft Drinks & Mix	1,165.36
609-49751-256	Tobacco Products	125.83
609-49751-258	Liquor Store THC	365.40
609-49751-259	Non- Alcoholic	244.55
609-49751-261	Other Merchandise	174.49
609-49751-301	Auditing & Consulting Se...	511.71
609-49751-322	Postage	16.40
609-49751-333	Freight and Express	545.10
609-49751-340	Advertising & Promotions	2,556.63
609-49751-383	Gas Utility	293.88
609-49751-384	Refuse Disposal	210.98
609-49751-433	Dues & Subscriptions	52.91
614-16400	Machinery & Equipment	1,973.26
614-20201	Excise Tax Payable	735.99
614-20206	911 988 TAP & TACIP Fe...	922.27
614-49870-133	Employer Paid Insurance...	80.00
614-49870-211	Cleaning Supplies	28.92
614-49870-212	Motor Fuels	333.27
614-49870-217	Other Operating Supplies	59.47
614-49870-227	Utility System Maint Sup...	598.78
614-49870-301	Auditing & Consulting Se...	511.71
614-49870-304	Legal Fees	240.00
614-49870-308	Training & Registrations	200.00
614-49870-321	Telephone	269.32
614-49870-322	Postage	290.56
614-49870-326	Data Processing	3,309.43
614-49870-340	Advertising & Promotions	151.98
614-49870-383	Gas Utility	176.57
614-49870-384	Refuse Disposal	115.98
614-49870-404	Repairs & Maint - M&E	405.00
614-49870-442	Subscriber Fees	498.69
614-49870-443	Intergovernmental Fees	2,123.83
614-49870-444	License Fees	22,683.00
614-49870-445	Switch Fees	205.10
614-49870-447	Internet Expense	4,439.00
614-49870-448	On-Call Support	169.95
614-49870-451	Call Completion	1,577.93
615-49850-133	Employer Paid Insurance...	16.00
615-49850-211	Cleaning Supplies	450.15
615-49850-212	Motor Fuels	280.40
615-49850-217	Other Operating Supplies	209.39
615-49850-301	Auditing & Consulting Se...	175.90
615-49850-321	Telephone	72.27
615-49850-322	Postage	16.40

Account Summary

Account Number	Account Name	Payment Amount
615-49850-326	Data Processing	148.33
615-49850-383	Gas Utility	2,897.56
615-49850-384	Refuse Disposal	192.98
615-49850-402	Repairs & Maint - Struct	612.32
615-49850-404	Repairs & Maint - M&E	2,474.89
617-38510	M/P Room Rent	200.00
617-49860-133	Employer Paid Insurance	48.00
617-49860-211	Cleaning Supplies	51.92
617-49860-217	Other Operating Supplie	209.45
617-49860-251	Liquor	222.40
617-49860-252	Beer	220.20
617-49860-254	Soft Drinks & Mix	119.68
617-49860-261	Other Merchandise	760.50
617-49860-301	Auditing & Consulting Se	175.90
617-49860-321	Telephone	41.39
617-49860-322	Postage	16.40
617-49860-326	Data Processing	148.34
617-49860-383	Gas Utility	1,456.75
617-49860-384	Refuse Disposal	189.98
617-49860-409	Repairs & Maint - Utilitie	895.42
651-46520-480	Other Miscellaneous	175.91
700-21701	Federal Withholding	12,983.07
700-21702	State Withholding	6,455.01
700-21703	FICA Tax Withholding	15,080.92
700-21704	PERA Contributions	27,978.71
700-21705	Retirement	4,781.00
700-21708	PD Union Dues	584.00
700-21711	Medicare Tax Withholdi	4,450.40
700-21718	Individual Insurance-NC	16.00
700-21723	HSA Employee Contribu	961.14
	Grand Total:	780,575.33

Project Account Summary

Project Account Key	Payment Amount
None	780,575.33
Grand Total:	780,575.33 ✓



RESOLUTION #2025

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

City of Windom 2025 National School Resource Officer Day Proclamation

WHEREAS, The National Association of School Resource Officers (NASRO) is dedicated to making schools and children safer by providing the highest-quality training to school-based law enforcement officers; and

WHEREAS, school resource officers (SROs) bridge gaps between youth and law enforcement and embrace a triad concept of school policing, serving in informal counseling, education and law enforcement roles to support students and communities they serve; and

WHEREAS, by training law enforcement officers to counsel, educate, and protect school communities, the men and women of NASRO continuously lead by example and promote a positive image of law enforcement to school children and school communities; and

WHEREAS, SRO programs across the globe are founded as collaborative efforts by police agencies, law enforcement officers, educators, students, parents, and communities to create safe learning environments, provide valuable resources to school staff members, foster positive relationships with students, and develop strategies to resolve problems that affect youth with the goal of protecting all children so they can reach their fullest potential; and

WHEREAS, school resource officers are valuable and essential members of the education community and deserve unwavering respect and support from the public in the pursuit of keeping schools and students safe; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of School Resource Officers on National School Resource Officer Day.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council in recognition of this day does hereby proclaim February 15, 2025, as

NATIONAL RESOURCE OFFICER APPRECIATION DAY

The Mayor and City Council encourage the community to observe this day and every day with a sincere “Thank You” to our School Resource Officer Dana Wallace.

Adopted by the Council this 18th day of February, 2025.

Hilary Mathis, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2025-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

**A RESOLUTION EXPRESSING SINCERE APPRECIATION TO
DEAN SMESTAD FOR HONORABLE AND
DEVOTED PUBLIC SERVICE
TO THE CITY OF WINDOM, MINNESOTA**

WHEREAS, the City of Windom wishes to express grateful recognition and appreciation to **DEAN SMESTAD** for his untiring and valuable service faithfully rendered to the City of Windom commencing on October 10, 1983, through September 30, 2024.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
WINDOM, MINNESOTA, AS FOLLOWS:**

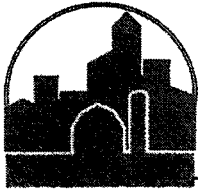
1. The City Council, on behalf of its members, City officials, employees of the City of Windom, and the citizens of this community, extends to **DEAN SMESTAD** its expressions of appreciation for serving the City well, and its best wishes for the years to come.

2. That a copy of this resolution be incorporated in the official records of the City Council of the City of Windom and a copy presented to Dean Smestad.

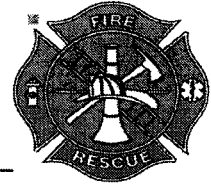
Adopted this 18th day of February, 2025.

Hilary Mathis, Mayor

Attest: _____
Steven Nasby, City Administrator



City of Windom Fire Department



TO WHOM IT MAY CONCERN,

WE HELD OUR ANNUAL ELECTION OF THE FIRE DEPARTMENT ON FEBRUARY 6, 2025. THE LISTED BELOW ARE THE RESULTS OF THAT ELECTION:

FIRE CHIEF

BEN DERICKSON

***HE HAS BEEN ON THE DEPARTMENT FOR OVER 16 YEARS

***HE IS FIRE FIGHTER 1 & 2 CERTIFIED

***HE IS IN GOOD STANDING IN THE COMMUNITY AND THE DEPARTMENT

***HE MADE 96% OF FIRE DRILLS, 97% OF FIRE CALLS, AND 97% OF MISC. EVENTS

FIRST ASSISTANT CHIEF

DARREN TIETZ

***HE HAS BEEN ON THE DEPARTMENT FOR OVER 13 YEARS

***HE IS FIRE FIGHTER 1 & 2 CERTIFIED

***HE IS IN GOOD STANDING IN THE COMMUNITY AND THE DEPARTMENT

***HE MADE 71% OF FIRE DRILLS, 63% OF FIRE CALLS, AND 11% OF MISC. EVENTS

SECOND ASSISTANT CHIEF

JASON KRUMWIEDE

***HE HAS BEEN ON OUR DEPARTMENT FOR OVER 9 YEARS

***HE IS FIRE FIGHTER 1 & 2 CERTIFIED

***HE IS IN GOOD STANDING IN THE COMMUNITY AND THE DEPARTMENT

***HE MADE 87% OF FIRE DRILLS, 63% OF FIRE CALLS, AND 47% OF MISC. EVENTS

THIRD ASSISTANT CHIEF

KRISTEN PORATH

***SHE HAS BEEN ON THE DEPARTMENT FOR OVER 14 YEARS

***SHE IS FIRE FIGHTER 1 & 2 CERTIFIED

***SHE IS IN GOOD STANDING IN THE COMMUNITY AND THE DEPARTMENT

***SHE MADE 87% OF FIRE DRILLS, 84% OF FIRE CALLS, AND 50% OF MISC. EVENTS

THANKS

BEN DERICKSON

"Serving Windom and the Surrounding Rural Area Since 1885"
444 Ninth Street, P. O. Box 38, Windom, MN 56101-0038
507-831-6129 (Fax: 507-831-6127)

EXHIBIT A TASK ORDER

Task Order No. 03-011-375041

Effective Date: February 18, 2025

Task Order Amendment to the DGR ENGINEERING Master Agreement for Professional Services

DGR Engineering (Consultant) agrees to provide to: The City of Windom, Mn (Client), the professional services described below for the Project identified below. The professional services shall be performed in accordance with and shall be subject to the terms and conditions of the Master Agreement for Professional Services executed by and between Consultant and Client on the 3rd day of January, 2017.

TASK ORDER PROJECT NAME: **Island Park Berm Grading, Windom, Mn**

TASK ORDER PROJECT DESCRIPTION: Grading Improvements for a berm in Island Park.

DGR CONTACT PERSON: **Dan Van Schepen**

CLIENT CONTACT PERSON: **Steve Nasby, City Administrator
Jon Ketzenberg, Street Superintendent**

SCOPE OF WORK:

Topographic survey, grading design, contract administration, staking and project observation as requested by the City.

Topographical Survey

Set horizontal and vertical control to be used for the staking of the improvements and to collect horizontal and vertical data of the existing features (paved surfaces, utility structures, surface of ground, etc.) to be used to design the proposed improvements. Contact utility companies that may have buried or overhead utilities within the construction limits for a utility locate.

Design, Plans & Special Provisions

Attend a project initiation\planning meetings with the City of Windom to review the proposed improvements. Prepare preliminary construction plans and special provisions for submittal to the City of Windom for review. Prepare final construction plans and special provisions to include:

- Evaluate existing slopes & widths and design the proposed improvements to blend into the existing to the greatest extent possible. Incorporate the proposed berm section into the project grading, berm design section to be provided by others and is not a part of this agreement.
- Design storm sewer, determine the sizing of sewer pipe and structures.
- Design new access pavement for the park entrance according to the soil report prepared by the soils engineer for this project.
- Determine access grades to accommodate existing driveways.
- Preparation of quantities for the proposed improvements for the Owner to obtain bids/proposals for construction.
- Prepare special provisions and construction details for the proposed improvements.

- If requested, attend a public hearing to review the project and answer questions from the public and/or the City Council.
- The Engineer shall provide the Owner with a record set of plans and specifications and copies as requested for staff construction purposes. The Engineer will assist the Owner in preparing bid forms for receiving bids on the various units of construction, construction agreement and bonds. Assist with the Bid Letting and preparation of contract documents after Project Award.

Assist the Owner with making arrangements for a subsurface investigation of the soils and design section of the berm on the project. The contract for the subsurface investigation would be directly with the Owner.

Schedule: Design in March through April with final plans completed to facilitate a Bid/Proposal Letting date tentatively planned for May 2025.

Construction Services

Construction Staking

Perform staking for construction of grading improvements. The staking needs will vary depending on the Contractor's needs.

Construction Administration

The Engineer will assist the Owner in receiving bids on the various units of construction, construction agreement and bonds. The Engineer will assist the Owner in the award of construction contracts and the preparation of contract documents with the successful Contractor. Assist the Owner with project administration as required and includes review meetings or conferences with affected parties.

During construction, the Engineer will recommend the Owner retain the services of a Materials Testing Firm to perform the necessary tests for utility trench backfill materials, subgrade compaction and paving materials. The cost associated with the Materials Testing Firm is not included in this Agreement.

Construction Observation

The DGR Construction Observer will keep a record or log of the Contractor's construction activities including notes on the nature and cost of any extra work or change orders during construction. The Observer will obtain measurements required to determine the work completed by the Contractor for purposes of Progress Payments. Maintain daily quantity records and work reports including an electronic file containing project documentation. DGR Engineering will also address questions that arise as needed and/or requested.

Following completion of the project, DGR Engineering will revise the project plans to reflect changes during construction. These drawings would become record drawings for the project. The record drawing information is to be provided by the Contractor.

Construction Observation and Staking costs can and will vary due to several factors including the weather, contractor work performance and pace of construction.

FEE ARRANGEMENT: All services – Billed at Current Hourly Rates with an estimated fee of \$68,500.00

Estimated Service Fees

Topographic Survey- \$6,500
Design- \$25,000
Bidding- \$5,000
Public meetings (as requested)- \$2,000
Construction Staking- \$4,500
Construction Easements- \$4,000
Construction Administration- \$7,500
Construction Observation- \$14,000 (assumes weekly visits over 6 weeks)

SPECIAL TERMS AND CONDITIONS: Berm design section to be provided by others and is not a part of this agreement.

<u>The City of Windom, Mn</u> (Client)	<u>DeWild Grant Reckert and Associates Company</u> <u>d/b/a DGR Engineering</u> (Consultant)
By: _____	By: <u></u> Gary T. Kurth, P.E.
Title: _____ (Authorized signature and Title)	Title: <u>Vice President</u> (Authorized signature and Title)
Address: <u>444 9th Street</u>	Address: <u>1302 South Union Street</u>
City: <u>Windom, Mn 56101</u>	City: <u>Rock Rapids, IA 51246</u>
Date: <u>2-18-25</u>	Date: <u>2-4-25</u>

DGR ENGINEERING

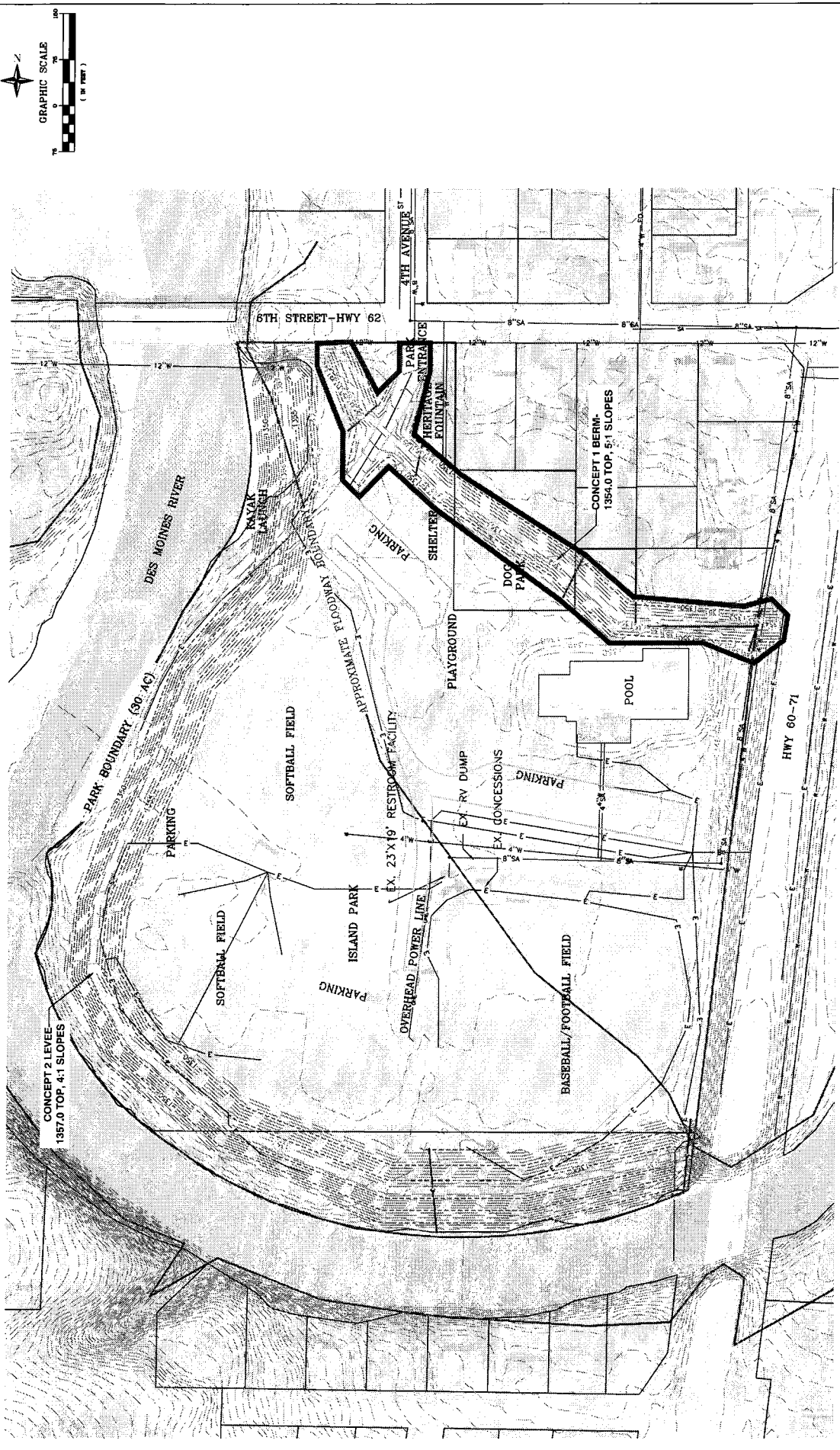
JANUARY 2025

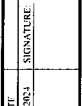
HOURLY FEE SCHEDULE A

Personnel Grade	Engineer Hourly Rate	Technician Hourly Rate	Administrative Hourly Rate
01	\$131	\$78	\$78
02	\$139	\$83	\$83
03	\$147	\$88	\$88
04	\$157	\$93	\$93
05	\$167	\$98	\$98
06	\$178	\$104	\$105
07	\$189	\$110	\$113
08	\$200	\$117	\$121
09	\$211	\$124	\$129
10	\$223	\$131	\$139
11	\$236	\$139	\$149
12	\$250	\$147	\$160
13	\$263	\$156	\$176
14	\$273	\$167	\$207
15	\$280	\$178	\$258

Reimbursable Expenses:

1. Standard vehicle mileage at the IRS standard mileage rate in effect at the time.
2. Survey/staking/heavy duty trucks at IRS standard mileage rate plus \$0.25 per mile.
3. Other travel, subsistence, lodging at actual out-of-pocket cost.
4. GPS Survey Equipment (when used) at \$31.25 per hour.
5. ATV and UTV Equipment (when applicable) at \$12.50 per hour.



REV	DATE	SIGNATURE	DESCRIPTION
0	10-26-2024		
 Project Manager: DLV Designer: DLV Project Number: 369017 Phone: (712) 472-2531			
ISLAND PARK CONCEPT			SHEET
WINDOM, MINNESOTA			IP
LEVEE CONCEPT SITE PLAN			
ISLAND PARK IMPROVEMENTS			

RESOLUTION #2025-

INTRODUCED:

SECONDED:

VOTED:

Aye:

Nay:

Absent:

Abstained:

RESOLUTION ORDERING PREPARATION OF A FEASIBILITY STUDY ON THE 2025 STREET IMPROVEMENT PROJECT

WHEREAS, it is required that a preliminary report be prepared for the 2025 Street Improvement Project, including curb and gutter, storm sewer and bituminous paving or concrete surfacing and sidewalks. Included in the project are the 800 Block Alleyway from 3rd Avenue to 4th Avenue, and the 1000 Block Alleyway from 3rd Avenue to 5th Avenue (including the city owned parking lot); and

WHEREAS, it is necessary that a report be prepared concerning the feasibility and estimated costs of these improvements; and

WHEREAS, if the project is pursued, it will be necessary to assess the benefited properties for all or a portion of the costs of these improvements pursuant to Minnesota Statutes, Chapter 429.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:

1. That the request for the proposed improvements be referred to DGR Engineering for study and that said engineering firm is instructed to prepare and submit a preliminary report to the City Council at the earliest convenient date; that said report shall indicate whether the proposed improvements are necessary, cost-effective, and feasible, and whether said improvements should be made as proposed or in connection with some other improvements; and that said report shall specify the estimated costs of the improvements as recommended.

Adopted this 18th day of February, 2025.

Hilary Mathis, Mayor

Attest: _____
Steven Nasby, City Administrator

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Mayor Mathis
DATE: February 6, 2025
RE: Appointment to Community Center Commission
DEPT: Mayor\Council
CONTACT: Mayor Mathis: WindomMayor@windom-mn.com

Recommendations/Options/Action Requested

I am recommending that the City Council take the following action:

1. Appoint Bill Hanson to the Community Center Commission to fill the unexpired term of Lenny Thiner.

Issue Summary/Background

Lenny Thiner moved out of the area so he resigned his position on the Community Center Commission. Mr. Thiner's term runs through December 31, 2026. I am recommending the appointment of Bill Hanson to fill the unexpired term.

Fiscal Impact

None.

Attachments

1. None.